



**HAMILTON SCHOOL DISTRICT #3  
REGULAR SCHOOL BOARD MEETING  
District Board Room  
Monday – February 9, 2009**

**Building and Grounds Committee – 5:30 P.M.**

**Regular Board Meeting AGENDA – 6:30 P.M.**

1. Call to order:
  - 1.1. Pledge of Allegiance
2. Minutes, financial reports, and bills
3. Public comment on any public matter not on the agenda
4. Special presentations, requests, reports and correspondence:
  - 4.1. High School Internship Program
  - 4.2. Student Council Representative – Ms. Megan Baker
  - 4.3. Building Reports - Principals
5. Board Action:
  - 5.1. Recommendation to hire or offer contracts:
    - 5.1.1. Steven Schumacher – Tech Specialist
    - 5.1.2. Janice Jordan – Paraprofessional / Washington Elementary Preschool
    - 5.1.3. Lee Goldman - Custodian
  - 5.2. Recommendation to offer extracurricular contracts–Middle School Activities:
    - 5.2.1. Dan Kimzey – Track Coach
    - 5.2.2. Barb Conwell – 7<sup>th</sup> Grade Volleyball Coach
  - 5.3. Recommendation to offer administrative contracts–2009/2010 School Year:
    - 5.3.1. Kevin Conwell – Principal at the High School
    - 5.3.2. Kathleen Dent – Principal at Grantsdale Elementary / Curriculum Coordinator
    - 5.3.3. Brad Henson – Principal at Washington Elementary School
    - 5.3.4. Dan Kimzey – Principal at Hamilton Middle School
    - 5.3.5. Eric Larson – Principal at Daly Elementary School
  - 5.4. Request to Approve Construction Trades Class Annual Trip:
  - 5.5. Request to add Mid-Day Bus Route:
  - 5.6. MTSBA Membership / Approval to Continue for 2009-2010:
  - 5.7. Approval of 2009-2010 Calendar Approval:
6. Policy / Curriculum / Handbooks:
  - 6.1. Career and Technical Education Curriculum /Second Reading
  - 6.2. Policy #7332 – Advertising in Schools/Revenue Enhancement /Third Reading
7. Discussion and possible action:
  - 7.1. Building and Grounds Committee
  - 7.2. Certified Negotiations Committee
  - 7.3. Classified Negotiations Committee
  - 7.4. Communication Committee
    - 7.4.1. Annual School Election Discussion
    - 7.4.2. Election Dates
    - 7.4.3. Polling Hours
8. Superintendent's Report / Information
  - 8.1. Enrollment
  - 8.2. Legislature
  - 8.3. C.T.A. Workshop – 02/17/2009 – 6:30 p.m.
  - 8.4. Other

*Interested persons are encouraged to attend Board Meetings and to comment on agenda items. If you wish to add an agenda item, please submit a letter to the District Office at least one week prior to the next Board Meeting.*

*The next Regular Meeting of the Hamilton School District Board of Trustees will be held on March 9, 2009, at 6:30 p.m. in the District Conference Room.*

1. **Call to order** – Chair Mr. Nick Hallett called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on February 9, 2009, in the District Office Board Room. Trustees present included: Mr. David Bedey, Mrs. Corrine Gantt, Mr. Tom Pool, Mrs. Kelly Rogers and Mr. Jim Shea. Administrators present included: Superintendent Mr. Duby Santee; Principals Mr. Kevin Conwell, Mrs. Kathleen Dent, Mr. Brad Henson, Mr. Eric Larson and Mr. Dan Kimzey; Head of Maintenance Ms. Judy Hake and District Clerk Ms. Cathy Binando. Trustee Mrs. Tamis LaSalle was not in attendance.
  - 1.1. Pledge of Allegiance – Mrs. Rogers led the group with the Pledge.
2. **Minutes, financial reports, and bills** – The Board reviewed the minutes from the Regular Meeting held on January 12th, the Special Meeting held January 9<sup>th</sup>, and the claim details for the month of January (warrant numbers 55108 –55226).

***Mrs. Gantt moved to accept the minutes of January 9<sup>th</sup> and January 12<sup>th</sup> as written. Mr. Shea seconded and the motion carried 6-0.***

Mrs. Gantt reported that the committee discussed the schools' activity funds and reviewed the bills and financial reports.

***Mrs. Gantt moved to accept the bills and the financial reports for the month of January, 2009. Mrs. Rogers seconded and the motion carried 6-0.***

3. **Public Comment:**  
None.

4. **Special presentations, requests, reports and correspondence:**

- 4.1. **High School Internship Program:** McKayla Green gave a presentation on her internship at Companion Pet Clinic. Mrs. Becky Brough also discussed the program where approximately 50 students a semester participate.

- 4.2. **Student Council Representative – Ms. Megan Baker reported on the following:** The Student Council purchased a new stereo system that would allow them to D.J. their own dances and thereby save money; t-shirts have been ordered; the state convention will be held in Frenchtown in March; and surveys are out requesting suggestions. Ms. Baker was congratulated for being a state champion in speech.

- 4.3. **Building Reports :**

**High School** – Mr. Conwell reported on the following: Mr. Conwell reported that the High School enrollment was 549; the artwork in the Board Room was provided by Ms. Jeske's class; at the early out vertical teaming with the Middle School would be discussed; the Speech and Debate team won divisionals and there were 3 state champions; there will be 8 or 9 wrestlers going to the state championship; the girls' and boys' basketball teams are in the final weeks of the regular season; HHS will be hosting Class "A" and "B" tournaments; an honor roll breakfast was held; and the number of tardies continues to decrease due to the change in the tardy policy.

**Middle School** – Mr. Kimzey reported on the following: There are 348 students at the Middle School with 42% being on the free and reduced list; a committee is being formed with staff and parents to establish school wide Title 1; a staff chili cook-off is planned; an evacuation drill will take place; an honor roll breakfast will be held; and for a science fair project, students are encouraging all to jump at a certain time to see if it will register as an earth quake.

**Daly Elementary School** – Mr. Larson reported on the following: On January 30<sup>th</sup> a gold ticket celebration was held; February is “I love to read” month; there were 365 students on the count date; Mr. Larsen attended the MAEMSP convention; on the next early out, Grantsdale, Washington, and Daly will work on RTI (Response to Intervention); and the CRT testing window is March 2 – 24.

**Grantsdale Elementary School** – Mrs. Dent reported on the following: Mr. Lee Goldstein is a volunteer who has been working with math facts for the students and has provided incentives for them; lots of students have been out due to illness; a luau is planned for Friday and the Masons are sponsoring “Bikes for Books”. On February 26<sup>th</sup>, Rob Cheany with the Missoulian will give a presentation and food will be served. This is funded by the Indian Education for All staff development grant. Later in the spring, teachers will also begin traveling around the state to learn history which will also be funded by this grant.

**Washington Elementary School** – Mr. Henson reported on the following: A penny fundraiser is being held for spring fieldtrips and activities; 52 students were out sick; enforcing the positive and school rules are being worked on as many were forgotten over the winter break; DIBLES testing is being done for the kindergarten and first graders; nutrition classes are being taught with help from the Extension Service; there are six of the high school interns that are working and at Washington and doing a great job; RTI training is taking place in Helena; and the Child Find/Kindergarten Round up will be held on March 25<sup>th</sup>.

## **5. Board Action:**

### **5.1. Recommendation to Hire or Offer Contracts:**

- 5.1.1. Steven Schumacher – Tech Specialist
- 5.1.2. Janice Jordan – Paraprofessional / Washington Elementary Preschool
- 5.1.3. Lee Goldman - Custodian

***Mr. Pool moved to hire the individuals as listed in 5.1.1. through 5.1.3. Mr. Shea seconded. It was noted that 5.1.1. and 5.1.3. are replacements for current positions and 5.1.2. will be billed to Darby Public Schools. The Board then voted and the motion carried 6-0.***

### **5.2. Recommendation to Offer Extracurricular Contracts- Middle School Activities:**

- 5.2.1. Dan Kimzey – Track Coach
- 5.2.2. Barb Conwell – 7<sup>th</sup> Grade Volleyball

***Mr. Pool moved to approve the recommendation to hire the individuals as listed in 5.2.1. and 5.2.2. for the extracurricular positions. Mrs. Rogers seconded. Mr. Hallett noted that a lot was asked from the administrators and their families. Mr. Kimzey stated he was excited about being able to coach again. The Board then voted and the motion carried 6-0.***

### **5.3. Recommendation to offer administrative contracts – 2009/2010 School Year:**

- 5.3.1. Kevin Conwell – Principal at the High School
- 5.3.2. Kathleen Dent – Principal at Grantsdale Elementary/Curriculum Coordinator

- 5.3.3. Brad Henson – Principal at Washington Elementary School
- 5.3.4. Dan Kimzey – Principal at Hamilton Middle School
- 5.3.5. Eric Larson – Principal at Daly Elementary School

***Mrs. Gantt moved to approve the recommendation and hire the administrators listed in 5.3.1. through 5.3.5. for the 2009/2010 school year. Mr. Shea seconded. It was noted that the Board and Superintendent are pleased with the overall performance of the team. The Board then voted on the motion and it carried 6-0.***

**5.4. Request to Approve Construction Trades Class Annual Trip:**

Allan McCarty read a letter requesting permission to allow the Construction Trades Class to travel to Las Vegas for their annual class trip. The dates they have scheduled the trip are March 29<sup>th</sup> to April 2<sup>nd</sup>.

***Mr. Pool moved to approve the CTC annual trip. Mrs. Rogers seconded. Mr. Hallett noted that he would like to see the trip scheduled over spring break so the students were not missing any school. The Board then voted in favor of the motion by a vote of 6-0.***

**5.5. Request to add Mid-Day Bus Route:**

The Board was asked to approve an additional mid-day bus route for special needs students. This bus would provide transportation for preschool students and several other special needs students that require mid-day service. It was noted that this route will help to alleviate the problems that were discussed at a past Board Meeting. This additional route must be approved by the Board, and then it goes to the County Transportation Committee for their approval. After that, the route can be sent on to OPI for reimbursement. Mr. Henson noted that seven new preschool students have enrolled in the district during the last three weeks.

***Mr. Pool moved to approve the request and add an additional mid-day bus route (route #12). Mr. Shea seconded and the motion carried 6-0.***

**5.6. MTSBA Membership / Approval to Continue for 2009-2010:**

The District received the 2009-2010 dues invoice from MTSBA, and the Board was asked if they wanted to continue their membership in the Montana School Board Association. The district receives their health/dental/vision, unemployment and workman's compensation insurance through this organization. The dues for 2009-2010 would be \$6,896.00.

***Mr. Hallett moved to renew membership in the MTSBA for 2009-2010. Mrs. Gantt seconded and the motion carried 6-0.***

**5.7. Approval of 2009-2010 Calendar:**

Mr. Santee presented the Board with "Draft B" for the 2009/2010 calendar. With this calendar, the first student day would be August 31<sup>st</sup> and the last student day would be June 4<sup>th</sup>. Mr. Santee stated that Labor Day would be later for the next two years and this calendar would have the students start before the fair. In voting by staff members, this calendar had a slight preference over the other calendar.

Preference of the calendars by staff seemed to be divided between the elementary and the middle school/high school. Mr. Hallett stated his preference of having a week long spring break. Mrs. Rogers stated she was against it. Getting out earlier in June was also discussed, as this would help with students finding summer jobs.

Mr. Santee was asked about the "Draft A" calendar and he distributed copies of it. This calendar has the first student day as September 7<sup>th</sup> and the last student day as June 11<sup>th</sup>. The "A" calendar was looked at to see if some breaks could be shorted or eliminated to allow for an earlier release in June. It was noted that this calendar was preferred by the administrative team.

Discussion included sports practice starting dates; other area schools starting dates; staff development; administration team preferences; and teaching staff preferences.

***Mr. Bedey moved to approve Draft "A" for the 2009-2010 calendar. Mrs. Gantt seconded. The motion carried with a vote of 4-2. Mr. Pool and Mrs. Rogers cast the opposing votes.***

**6. Policy/Curriculum/Handbooks:**

- 6.1. **Career and Technical Education Curriculum/First Reading** – The Board held a Second Reading on this curriculum. Several Board Members had questions about the curriculum and will meet with Mrs. Dent on this issue at a later date.
- 6.2. **Policy #7332 – Advertising in Schools/Revenue Enhancement – Second Reading** – The Board held a Third Reading on the proposed new policy.

***Mrs. Rogers moved to adopted Policy #7332 as written. Mrs. Gantt seconded and the motion carried 6-0.***

**7. Discussion and possible action:**

- 7.1. **Building and Grounds Committee** – Mr. Shea reported on the following: The 20 year plan is being discussed; there are no donated funds to improve the track and it does not look like the district will be able to qualify for the Nike grant; the roof above the gym has been repaired; the old score board at Haynes Field was donated to the district as a memorial to Dave Valance and a plaque needs to be placed on it; the donation policy is being reviewed.
- 7.2. **Certified Negotiations Committee** – Mr. Hallett reported on the following: The meeting held to discuss interest based bargaining was informative. No further meetings have been scheduled and the committee needs to consider interests to bring forward for both committees.
- 7.3. **Classified Negotiations Committee** – Mrs. Gantt reported on the following: Mrs. Gantt agreed with Mr. Hallett's assessment of the meeting.
- 7.4. **Communication Committee**
  - 7.4.1. Annual School Election Discussion
  - 7.4.2. Election Dates
  - 7.4.3. Polling Hours

The Communications Committee discussed the various possible levies, but due to the current economic climate and the Legislature still being in session, running a

levy at the May election was not recommended. New laws do allow a general fund levy to run after the May election date in a year that the Legislature is meeting. The Board requested that a press release be made.

The Board will approve a resolution to hold an annual school trustee election at the March meeting. Polling hours were discussed. It was noted that schools have the option of starting at 12:00 (noon). This would save the district in election judge wages. The convenience to voters of having the polls open at 7:00 a.m. is also a factor. Polling hours will be decided at the March meeting.

It was noted that the trustee nomination petitions, as well as voter registration cards and requests for absentee ballots are available at the District Office.

**8. Superintendent's Report / Information :**

**8.1. Enrollment** – Mr. Santee reported that the elementary had 812 students in the fall and 812 students in the spring. There was a decrease in the number of students in the middle school and high school, which would mean a decrease in funding from A.N.B by approximately \$36,000.00 - \$40,000.00. The total number enrolled for the spring count was 1588. Neighboring school districts are reporting much larger losses.

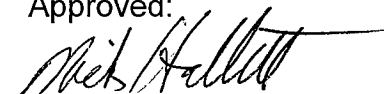
**8.2. Legislature** – It is too early in the legislative session to say what the effects on funding for school districts will be. It was noted that if there is an increase in federal funding for the schools, state funding may be decreased.


**8.3 C.T.A. Workshop – 02/17/2009 – 6:30 p.m.** The members of the Building and Grounds Committee (Mr. Shea, Mrs. Gantt and Mr. Bedey) and Mr. Santee will be attending this workshop.

**8.4 Other** – Mr. Santee noted the art work provided by the high school for the Board Room.

**9. Adjourn** – Mr. Hallett adjourned the meeting at 8:15 p.m.

Approved:

  
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Nick Hallett, Board Chair

  
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Cathy Binando, District Clerk