



**HAMILTON SCHOOL DISTRICT #3
REGULAR SCHOOL BOARD MEETING
District Board Room
Monday – March 10, 2008**

Building and Grounds Committee – 5:30 P.M.

Regular Board Meeting - AGENDA – 6:30 P.M.

1. Call to order:
 - 1.1. Pledge of Allegiance
2. Minutes, financial reports, and bills:
3. Public comment on any public matter not on the agenda:
4. Special presentations, requests, reports and correspondence:
 - 4.1. Hamilton Middle School – Helping Haiti Orphans
 - 4.2. Spectra Presentation
 - 4.3. Student Council Report
5. Board Action:
 - 5.1. Parent Request for Extension of Bus Route
 - 5.2. Hamilton Performing Arts Center/Series – HIPinc Contract Proposal
 - 5.3. Accept Staff Resignations:
 - 5.3.1. Norma (Pip) Young – Paraprofessional / Washington
 - 5.3.2. Monica Grable – Performing Arts Center
 - 5.3.3. Sheila Wright – Paraprofessional / Washington
 - 5.3.4. Mark McKinley – Custodian / High School
 - 5.3.5. Cindie White – Head Custodian / Daly
 - 5.4. Recommendation to hire or offer contracts:
 - 5.4.1. Margo Calder – Secretary / Grantsdale
 - 5.4.2. Deborah Lawrence – Food Service
 - 5.4.3. Martin Hensley - Maintenance
 - 5.5. Approval of Construction Trades Class Trip to Seattle
 - 5.6. School Election – May 6, 2008
 - 5.6.1. Levy Election Discussion
 - 5.6.2. Adopt “Trustee Resolution Calling for an Election”
6. Discussion and possible action:
 - 6.1. Buildings and Grounds Committee
 - 6.2. School Wellness Committee
 - 6.3. Athletic & Extracurricular Assessment Committee
 - 6.4. Certified Negotiations Committee
 - 6.5. Classified Negotiations Committee
 - 6.6. Communications Committee
7. Building Reports
8. Superintendent’s Report / Information
 - 8.1. Donation from Marcus Daly Hospital for School Nurse Program
 - 8.2. Other
9. Adjourn

Interested persons are encouraged to attend Board Meetings and to comment on agenda items. If you wish to add an agenda item, please submit a letter to the District Office at least one week prior to the next Board Meeting.

The next Regular Meeting of the Hamilton School District Board of Trustees will be held on April 14, 2008, at 6:30 p.m. in the District Conference Room.

1. **Call to order** – Chair Mr. Nick Hallett called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on March 10, 2008, in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mrs. Lori Holley, Mr. Dan Moerkerke, Mrs. Tamis LaSalle, Mr. Tom Pool, and Mr. Jim Shea. Administrators present included: Superintendent Mr. Duby Santee; Principals Mr. Kevin Conwell, Mrs. Kathleen Dent, Mr. Brad Henson and Mrs. Barbara Solomon; High School Assistant Principal Ms. Joel Stuber; Head of Maintenance Ms. Judy Hake and District Clerk Ms. Cathy Binando.

1.1. Pledge of Allegiance – Mrs. Holley led the group with the Pledge.

2. **Minutes, financial reports, and bills** – The Board reviewed the minutes from the Regular Meeting held on February 11th; the Special Meetings held on February 19th, and the claim details for the month of February.

Mrs. Gantt moved to accept the minutes as presented. Mr. Pool seconded and the motion carried 6-0. Mrs. LaSalle was not present at the time this vote was taken.

Mr. Hallett reported that the Finance Committee meets on the Wednesday prior to the Board Meeting and noted that it was open to the public. Mr. Hallett stated that much of the meeting had centered around working out a lease agreement with HIPinc for the P.A.C. Series, which will be discussed later in the meeting.

Mr. Moerkerke moved to accept the bills and the financial reports for the month of February, 2008. Mr. Shea seconded and the motion carried 6-0. Mrs. LaSalle was not present at the time this vote was taken.

3. **Public Comment:**

None.

4. **Special presentations, requests, reports and correspondence:**

- 4.1. **Hamilton Middle School – Helping Haiti Orphans:** Mrs. Jody Parsons, English Teacher, and Kayla Findley, 8th grade student, gave a presentation on how Miss Findley's class project grew into a school-wide project to help orphans in Haiti.
- 4.2. **Spectra Presentation:** Mrs. Echo Allison gave a report on the district's gifted and talented program, also known as Spectra. Mrs. Allison discussed the goals, programming needs, student numbers and activities. Ms. Arielle Rhodes who is a teacher and aide was also present.
- 4.3. **Student Council – Mr. Conwell reported on the following:** Mr. Conwell stated that the Student Council will be hosting a convention on April 2nd with workshops and speakers. Mr. Bronc will be held on April 18th.

5. **Board Action:**

- 5.1. **Parent Request for Extension of Bus Route:**

The District received a letter from Ms. Teddi Leford requesting an extension of the bus route on Blodgett Camp Road. Mr. Krout viewed the proposal and estimated that it would add an additional 3.2 miles to the route per day and extend the ride time by 16 minutes. This is a heavily used road and he did not have any safety concerns. The cost for this

extension would be \$13.25 per day. Mr. Krout also suggested that the Board develop a policy on criteria to be used in considering route extension requests, if the district did not already have one in place. Concerns discussed included wash boarding of the road, added ride time for all students.

Mrs. Holley moved to approve the bus route extension. Mr. Moerkerke seconded. Mr. Krout reminded the Board that they were setting precedence by this approval. The Board then approved the motion by a vote of 6-0. Mrs. LaSalle was not present when this vote was taken.

5.2. Hamilton Performing Arts Center/Series – HIPinc Contract Proposal:

Mr. Hallett noted that Mrs. Gantt would be abstaining from the vote on this issue as there is a conflict of interest due to her employment at HIPinc. Mr. Hallett stated that he and Mr. Santee had been working on a contract for HIPinc to take over the Performing Arts Center Series. Mr. Hallett stated that HIPinc needed a good deal on rent to make the project work. He stated that \$225.00 per performance for the first year with an increase in the remaining years of the contract had been agreed to by both parties with the technical support issues still to be worked out. HIPinc needs to start booking acts this week and there is no way to complete the contract and have the attorney review it. Mr. Hallett wants the Board to give Mr. Santee the authority to iron out the details of the contract and review it with the lawyer.

Mr. Hallett moved to authorize Mr. Santee to negotiate the contract with HIPinc for the Series for five years. Mr. Pool seconded. Questions were raised about the non-profit group that was interested in taking over the series. It was noted that they were not in a position at this time to run the series and that they were endorsing HIPinc's takeover of the Series. The price of the rent was discussed as it will not be enough to cover the wear and usage of the Performing Arts Center. Mr. Olsen noted that there was some profit sharing language in the contract and it was not easy to make money on a venture of this nature. Issues still to be worked out include supervising, technical support, equipment breakage, and scheduling. Mr. Moerkerke noted his belief that this proposition should not cost the district anything. The Board then voted in favor of Mr. Hallett's motion by a vote of 4-1. Mrs. Holley cast the opposing vote. Mrs. Gantt abstained from voting and Mrs. LaSalle was not present when this vote was taken.

5.3. Accept Staff Resignations:

- 5.3.1. Norma (Pip) Young – Paraprofessional / Washington Elementary
- 5.3.2. Monica Grable – Performing Arts Center
- 5.3.3. Sheila Wright – Paraprofessional / Washington Elementary
- 5.3.4. Mark McKinley – Custodian / Hamilton High School
- 5.3.5. Cindie White – Head Custodian / Daly Elementary

Mrs. Holley moved to accept the resignations of the individuals listed in 5.3.1. through 5.3.5. Mr. Pool seconded and the motion carried 6-0. Mrs. LaSalle was not present when this vote was taken.

5.4. Recommendation to Hire or Offer Contracts:

- 5.4.1. Margo Calder – Secretary / Grantsdale Elementary
- 5.4.2. Deborah Lawrence – Food Service
- 5.4.3. Martin Hensley - Maintenance

Mrs. Holley moved to hire or offer contracts to the individuals listed in 5.4.1. to 5.4.3. Mr. Moerkerke seconded and the motion carried 6-0. Mrs. LaSalle was not present when this vote was taken.

5.5. Approval of Construction Trades Class Trip to Seattle:

Mr. John Mikesell planned the annual Construction Trades Class (CTC) trip to Seattle this year from March 31st to April 4th. This is a very educational trip and the funds used are from the sale of the house. Since this is an out of state field trip, Board approval is required per Policy 2320.

Mr. Shea moved to approve the Construction Trades Class out of state field trip to Seattle. Mrs. Gantt seconded and the motion carried 6-0. Mrs. LaSalle was not present when this vote was taken.

5.6. School Election – May 6, 2008:

- 5.6.1. Levy Election Discussion:
- 5.6.2. Adopt "Trustee Resolution Calling for an Election":

Mr. Santee reviewed a flow chart that described the districts major areas of expenditures in the General Fund. Mr. Santee also reviewed funding for the 2007-2008 budget and estimated the 2008-2009 budget. Using the preliminary figures, the district's budget will increase by a total of \$134,404.00, not included funds for all day kindergarten. With steps and lanes for both unions, the actual amount of "new money" is estimated at \$42,032.00. Mr. Santee is recommending a \$300,000.00 levy, which would be an increase of approximately 3.4%.

Mrs. Gantt moved to approve the "Trustee Resolution calling for an Election" on May 6, 2008, for a trustee and levy election. Mrs. Holley seconded. Mrs. LaSalle noted the need to be aware of the economy, lay-offs, and increased gas prices. Mr. Pool suggested developing an itemized priority listing of what the funds will be used for. Mr. Shea noted that the public needed to know the difference between the market value of your property and the taxable value of your property. The Board then voted unanimously in favor of the motion with a vote of 7-0.

6. Discussion and possible action:

6.1. Building and Grounds Committee – Mr. Moerkerke and Mrs. Holley reported on the following: At the meeting, the committee decided to pursue option 2 from the last survey, which was to replace Grantsdale and Washington with a new K-2 building on the Daly property. It was noted that the Middle School was a bigger priority, but due to the amount of the bonding capacity, an elementary school would be able to be done first. The timing of asking for a bond levy and if the district would be required to pay city impact fees was questioned. Mr. Pool suggested looking into 10 year bonds instead of 20 years.

6.2. School Wellness Committee – Mrs. Gantt reported on the following:
At the last meeting, Mr. McIntosh discussed the extra costs that would be incurred to replace the meat that was recalled. It is a challenge to build a healthy menu with commodities. They are working on re-vamping the nutrition break at the High School and wants to expand the lunch menu there to keep the students on campus during lunch. The next meeting date was not set as it will be decided upon after the election.

6.3. Athletic & Extracurricular Assessment Committee – Mr. Pool reported on the following: Policy 5120P was handed out for the First Reading:

Hiring Process – Extra and Co-Curricular Activities

Individuals considered for coaching or advisor positions for all extra and co-curricular activities shall be subject to the following hiring procedure in addition to the guidelines established in Policy 5120. An individual recommended for a renewal of an existing contract or as a new hire shall be recommended by the Superintendent or his designee to a committee established by the Board of Trustees to review such recommendations. The committee may either refer the recommendations to the full Board, or consider any or all of the recommendations individually.

If the committee chooses to consider the recommendations at its level, it may request more information for the Superintendent and/or other staff members with relevant information. After further consideration, the committee may either refer the recommendation to the full Board or direct the Superintendent to re-open the position and solicit additional applications.

6.4. Certified Negotiations Committee – Mr. Hallett reported on the following: The next meeting has been scheduled for April 3rd at 5:30 p.m.

6.5. Classified Negotiations Committee – Mrs. Gantt reported on the following: The next meeting has been scheduled for March 18th at 4:30 p.m.

6.6. Communications Committee – A meeting for this committee was set for March 21st at 7:00 a.m.

6. Building Reports:

High School – Mr. Conwell reported on the following:

- a. There are 537 students enrolled at the High School. The tournaments went well and should have brought a lot of “good press” for the district. The boys’ and girls’ basketball teams placed third at divisionals. There were approximately 10 wrestlers that earned a trip to the state competition in Billings. Practice for the spring sports of softball, tennis and track begin today. On March 17th, the Honor Society will be holding its induction ceremony. Art work in the Board Room was provided by Sara Jeske’s class.

Ms. Stuber reported on the following:

- b. Ms. Stuber discussed the ski trip that students were eligible to earn for positive behavior. There were 100 spaces available and more students than that qualified.

Middle School - Mrs. Solomon reported on the following:

a. Mrs. Solomon reported on the Math Counts competition and the Science Fair. The Math Counts team placed third and will go on to the state competition while 50 participants from the Science Fair will be going to Butte to compete in the regional meet. A grant is being applied for that would purchase security cameras for the Middle School.

Grantsdale Elementary School – Mrs. Kathleen Dent reported on the following:

a. Mrs. Dent reported on the reading contest that was sponsored by the Masons. They donated one bike for a student in grades 2/3 and another bike for a student in grades 4/5 who read the most books. The students have been taking the CRT tests. The Ravalli County Curriculum Consortium will be meeting on March 19th. The Staff Development Committee is working on speakers for the August PIR days.

Daly Elementary School – Dr. Kelly Benson reported on the following:

Dr. Benson was not present at the meeting.

Washington Elementary School – Mr. Brad Henson reported on the following:

a. The focus at Washington is on preparing for all day kindergarten. Fifty-eight students registered at the kindergarten roundup in February. Five of those took the half-day option. There will be another registration on Thursday night and Child Find will be held on April 16th.

7. Superintendent's Report / Information :

8.1. Mr. Santee noted that the Marcus Daly Hospital had donated \$6,500.00 to the nursing program. This will be used to purchasing nursing supplies.

9. Adjourn – Mr. Hallett adjourned the meeting at 8:50 p.m.

Approved:



Nick Hallett, Board Chair



Cathy Binando, District Clerk