

HAMILTON SCHOOL DISTRICT #3
REGULAR SCHOOL BOARD MEETING

District Board Room
Monday – April 14, 2008

Building and Grounds Committee – 5:30 P.M.

Regular Board Meeting - AGENDA – 6:30 P.M.

1. Call to order:
 - 1.1. Pledge of Allegiance
2. Minutes, financial reports, and bills:
3. Public comment on any public matter not on the agenda:
4. Special presentations, requests, reports and correspondence:
 - 4.1. Title 1 Summer School Program
 - 4.2. Hamilton Middle School – Math Counts Program
 - 4.3. Hamilton Higher Education Center Update – Mr. Frank Laurence
 - 4.4. Student Council Report
5. Board Action:
 - 5.1. Accept Staff Resignations:
 - 5.1.1. John Darnell – Teacher/High School (at end of school year)
 - 5.1.2. Peggy Stewart – Paraprofessional / Grantsdale
 - 5.1.3. Terry Vore – Teacher/Middle School (at end of school year)
 - 5.1.4. Dr. Kelly Benson – Principal/Daly Elementary (at end of school year)
 - 5.1.5. Peder Jerstad – Teacher / Grantsdale (at end of school year)
 - 5.2. Recommendation to hire or offer contracts:
 - 5.2.1. Virginia Olson – Head Custodian/Daly
 - 5.2.2. April Adams – Night Custodian/High School
 - 5.2.3. Patricia Eimer – Special Education Paraprofessional / Grantsdale
 - 5.2.4. Connie Albright – Paraprofessional / Washington
 - 5.2.5. Scott Holland – Summer Grounds Maintenance
 - 5.3. Recommendation to hire or offer contracts for the 2008-2009 School Year:
 - 5.3.1. Certified Staff – Renewal of Tenured Teachers
 - 5.3.2. Principals/High School Assistant Principal/Middle School Assistant Principal
 - 5.4. Maternity Leave Request
 - 5.5. 2008-2009 Hamilton Physical Therapy Proposal
 - 5.6. Awarding of On-Site Construction Bids at Washington Elementary
 - 5.7. Update on School Election – May 6, 2008
6. Policy and Curriculum – Second Reading:
 - 6.1. Policy #5120P Hiring Process – Extra and Co-Curricular Activities
7. Discussion and possible action:
 - 7.1. Buildings and Grounds Committee
 - 7.2. School Wellness Committee
 - 7.3. Athletic & Extracurricular Assessment Committee
 - 7.4. Certified Negotiations Committee
 - 7.5. Classified Negotiations Committee
 - 7.6. Communications Committee
8. Building Reports
9. Superintendent's Report / Information
 - 9.1. MTSBA Workshops
 - 9.1.1. Spring Workshop/Missoula – May 19th
 - 9.1.2. Symposium/Helena – June 21st
 - 9.2. Other
10. Adjourn

Interested persons are encouraged to attend Board Meetings and to comment on agenda items. If you wish to add an agenda item, please submit a letter to the District Office at least one week prior to the next Board Meeting.

The next Regular Meeting of the Hamilton School District Board of Trustees will be held on May 12, 2008, at 6:30 p.m. in the District Conference Room.

1. **Call to order** – Chair Mr. Nick Hallett called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on April 14, 2008, in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mrs. Lori Holley, Mr. Dan Moerkerke, Mrs. Tamis LaSalle, Mr. Tom Pool, and Mr. Jim Shea. Administrators present included: Superintendent Mr. Duby Santee; Principals Dr. Kelly Benson, Mr. Kevin Conwell, Mrs. Kathleen Dent, Mr. Brad Henson and Mrs. Barbara Solomon; High School Assistant Principal Ms. Joel Stuber; Head of Maintenance Ms. Judy Hake and District Clerk Ms. Cathy Binando.

1.1. Pledge of Allegiance – Mr. Pool led the group with the Pledge.

2. **Minutes, financial reports, and bills** – The Board reviewed the minutes from the Regular Meeting held on March 10th; the Special Meeting held on April 4th, and the claim details for the month of March.

Mr. Moerkerke moved to accept the minutes of 3/10/08 and 04/04/08 as presented. Mr. Pool seconded and the motion carried 7-0.

Mr. Hallett reported that the Finance Committee meets on the Wednesday prior to the Board Meeting and the meetings open to the public. Mr. Hallett stated that the district's electric and natural gas charges are approximately \$18,000.00 more this year than last year. Final reports for the Performing Arts Series are being worked on, as most of the performances have been held.

Mr. Moerkerke moved to accept the bills and the financial reports for the month of March, 2008. Mrs. LaSalle seconded and the motion carried 7-0.

3. **Public Comment:**

Donna Huseby discussed her concerns of the traffic along Daly Avenue at the start and end of the school day and the fact that emergency vehicles would not be able to get through to respond to an emergency.

4. **Special presentations, requests, reports and correspondence:**

4.1. **Title 1 Summer School:** Ellen Holton and Donna Huseby discussed the importance of the Title I Summer Program to the students. Due to a reduction in federal title funds, the summer program is in jeopardy.

4.2. **Hamilton Middle School – Math Counts Program:** John Stromberg discussed the Math Counts Program and demonstrated some of the problems.

4.3. **Hamilton Higher Education Center Update** – No report. Mr. Laurence called previous to the meeting and stated he would not be able to attend.

4.4. **Student Council – Ms. Megan Baker reported on the following:** There were over 100 students from valley schools that attended the convention. The “Mr. Bronc” pageant raised approximately \$1,500.00. The council is working on the luau and an all valley dance.

5. Board Action:

5.1. Accept Staff Resignations:

- 5.1.1. John Darnell – Teacher/High School (at end of school year)
- 5.1.2. Peggy Stewart – Paraprofessional / Grantsdale
- 5.1.3. Terry Vore – Teacher/Middle School (at end of school year)
- 5.1.4. Dr. Kelly Benson – Principal/Daly (at end of school year)
- 5.1.5. Peder Jerstad – Teacher/Grantsdale (at end of school year)

Mrs. Holley moved to accept the resignations of the individuals listed in 5.1.1. through 5.1.5. Mr. Pool seconded and the motion carried 7-0.

5.2 Recommendation to Hire or Offer Contracts:

- 5.2.1. Virginia Olson – Head Custodian / Daly
- 5.2.2. April Adams – Night Custodian / High School
- 5.2.3. Patricia Eimer – Special Education Paraprofessional/Grantsdale*
- 5.2.4. Connie Albright – Paraprofessional / Washington
- 5.2.5. Scott Holland – Summer Grounds Maintenance

* Ms. Eimer withdrew her name from consideration after the agenda was posted.

Mrs. Holley moved to hire or offer contracts to the individuals listed in 5.2.1. to 5.2.2. and 5.2.4. to 5.2.5. Mr. Pools seconded and the motion carried 7-0.

5.3. Recommendation to hire or offer contracts for the 2008-2009 School Year:

- 5.3.1. Certified Staff – Renewal of Tenured Teachers

It was noted that there was an error on the certified listing in the packet and S. Swinnerton should not be listed.

Mrs. Gantt moved to approve the renewal of the 79 tenured teachers as listed. Mr. Shea seconded and the motion carried 7-0.

- 5.3.2. Principals / High School Assistant Principal / Middle School Assistant Principal

Mr. Pool moved to accept the recommendations and renew the contracts of Mr. Conwell, Mrs. Dent, Mr. Henson, and Mrs. Solomon as principals and Ms. Stuber and Mr. Stack as assistant principals. Mrs. Gantt seconded. It was noted that with this contract, Mr. Henson would receive tenure. The Board then voted in favor of the motion by a vote of 7-0.

5.4. Maternity Leave Request:

Breanna Gum, first year teacher at the Middle School, requested a one-year leave of absence for the 2008-2009 school year, due to having a baby. It was noted that there would be a break in service, so tenure would start over upon her return. It was also noted that this was setting precedence. Mr. Stromberg, HUT president, stated that this was acceptable as far as the union was concerned. Mr. Santee and Mrs. Solomon recommended approval of this leave of absence.

Mrs. LaSalle moved to make an exception to the deadline and allow Breanna Gum a leave of absence without pay for the 2008-2009 school year. Mr. Pool seconded and the motion carried 7-0.

5.5. 2008-2009 Hamilton Physical Therapy Proposal:

Mr. Holland reviewed the handbook and proposal from Hamilton Physical Therapy for the 2008-2009 school year. The handbook would be given to all the coaches to cover what to do in case of an emergency. Coverage would include: practice coverage; preseason practices and camps; all home games and tournaments; travel with football to away games; travel to state tournaments, districts, and play-offs with teams, and assistance in ordering supplies for athletics. The cost to the district will be \$12,000.00. Mr. Holland recommended approval of this contract and stated that the Booster Club may be able to help fund the additional cost. Mr. Santee stated that there may be some other funding options as well.

Mr. Shea moved to approve the proposal from Hamilton Physical Therapy and have Mr. Santee find other funding options to pay for the additional cost. Mrs. LaSalle seconded and the motion carried 7-0.

5.6. Awarding of On-Site Construction Bids at Washington Elementary

Mr. Dave Schlechten reported that two bids were received for the on-site construction at Washington Elementary and he was confident that everything was included in the bid. The bids were received from Western Interstate, Inc. (\$225,500.00) and Tamarack Construction Co., Inc. (\$205,881.00). The Buildings and Grounds Committee recommended that the Board accept the lowest bid from Tamarack Construction Co., Inc.

Mr. Pool moved to accept the bid of \$205,881.00 from Tamarack Construction Co., Inc. Mrs. Gantt seconded and the motion carried 7-0.

5.7. School Election Update

Information on the levy was discussed and a copy of the ballot was reviewed.

6. Policy and Curriculum- Second Reading:

6.1. Policy #5120P – Hiring Process – Extra and Co-Curricular Activities

The Board held a second reading on the following policy. It was noted that this was changed from the first reading.

Hiring Process – Extra and Co-Curricular Activities

Individuals considered for coaching or advisor positions for all extra and co-curricular activities shall be subject to the following hiring procedure in addition to the guidelines established in Policy 5120. An individual recommended for a renewal of an existing contract or as a new hire shall be recommended by the Superintendent or his designee to a committee established by the Board of Trustees to review such recommendations. The committee may either refer the recommendations to the full Board, or consider any or all of the recommendations individually.

If the committee chooses to consider the recommendations at its level, it may request more information from the Superintendent and/or other staff members with relevant information. After further consideration, the committee will forward the Superintendent's (or designee) recommendation to the full board along with the committee's recommendations.

7. Discussion and possible action:

7.1. Building and Grounds Committee – Mr. Moerkerke reported on the following: It was reported that the roof at the high school needs to be repaired. This does fall under warranty. Since it is approximately eight years into the warranty, there may be some pro-rating. It was advised that if it is not reasonable, to consult with a lawyer. The roof on the original part of Daly is also failing. It is estimated that this repair will be \$40,000.00 and needs to be done immediately.

Mr. Moerkerke moved to repair the faulty roof at Daly Elementary. Mrs. LaSalle seconded and the motion carried 7-0.

It was noted that with the roof repair needing to be done, the restroom project has been put on hold. The well at Grantsdale has passed inspection, but the phone system is having problems. Mr. Del Reynolds came to the committee meeting and discussed the all weather track. It is estimated that to weatherize the track at Haynes field, it will cost \$100,000.00. There is a matching grant from NIKE for matching funds up to \$50,000.00. It was noted that if the district is going to continue to pursue Option 2 which would build a new K-2 building, the land purchase will need to be considered. The traffic problems at Daly were discussed. Mr. Pools suggested another market analysis. It was noted that along with the modulars addition at Washington, the kitchen will need to be remodeled to accommodate the additional students eating. Financing for the additions was discussed.

7.2. School Wellness Committee – The next meeting date will be set after the election.

7.3. Athletic & Extracurricular Assessment Committee – The next meeting date is May 15th at 7:00 p.m.

7.4. Certified Negotiations Committee – Mr. Hallett reported on the following: The next meeting has been scheduled for May 14th at 5:30 p.m.

7.5. Classified Negotiations Committee – Mrs. Gantt reported on the following: The next meeting has been scheduled for May 8th at 4:30 p.m.

7.6. Communications Committee – Mr. Hallett is the treasurer for "Investing in Hamilton Kids". Mr. Pool discussed the speaking engagements. Signs will be made promoting the levy.

8. Building Reports:

High School – Mr. Conwell reported on the following:

- a. There are 542 students at the high school. The tardy policy is working well. The district hosted the all valley basketball games. There are many activities planned at the high school, including: prom, National Honor Society induction; and spring sports are starting. The Concert Choir sang at Carnegie Hall in New York, and the CTC went on their trip to Seattle.

Ms. Stuber reported on the following:

- a. There are 250 students on the honor roll, including 32 students with a 4.0. There are 34 students with perfect attendance and 20 academic all-state students.

Middle School - Mrs. Solomon reported on the following:

a. A caffeine-free challenge is being held for the students. There were 200 parents at the parent/teacher conferences. Career Fair will be held on May 14th. Collin Johns is representing the school at the State Geography Bee. Ashley Haynes was chosen as the state representative for the Prudential Spirit Award for her work in sending packages to the troops.

Grantsdale Elementary School – Mrs. Kathleen Dent reported on the following:

a. Mrs. Dent reported a 92% turnout for parent/teacher conferences. There are five new students at Grantsdale. The first “Bear Master” awards will be given out on Friday. Social skills are being worked on. The curriculum is continuing to be worked on. Mrs. Dent also noted that federal funding is decreasing and there will be no Title V funds next year.

Daly Elementary School – Dr. Kelly Benson reported on the following:

A volunteer appreciation was held for approximately 80 people. There are 360 students at Daly. Handbooks and scheduling are being worked on. There was a good turnout for parent/teacher conferences. Field trips are being planned and the wax museum will be held on April 24th. There is also an art show at Westview.

Washington Elementary School – Mr. Brad Henson reported on the following:

There are four new students at Washington. The first grade will be holding their spring play at the P.A.C. on April 4th. Mr. Henson spoke with the Kiwanis and thanked them for funding the swimming classes.

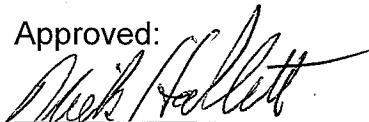
9. Superintendent’s Report / Information :

9.1 MTSBA Workshops

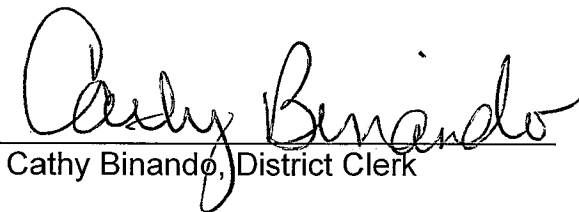
- 9.1.1. Spring Workshop / Missoula – May 19th
- 9.1.2. Symposium / Helena – June 21st

10. Adjourn – Mr. Hallett adjourned the meeting at 8:50 p.m.

Approved:



Nick Hallett, Board Chair



Cathy Binando, District Clerk



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SPECIAL SCHOOL BOARD MEETING
District Board Room
Friday – April 4, 2008
12:00 p.m. (Noon)

Agenda

1. Call to order
2. Public Comment
3. Letting of Bids for Modular at Washington Elementary
4. Adjourn

SPECIAL SCHOOL BOARD MEETING
District Board Room
Tuesday – February 19, 2008
12:00 (Noon)

Agenda

4. Call to order
5. Public Comment
6. Student Discipline Hearing – This meeting may be closed due to privacy issues.
4. Adjourn

Hamilton School District #3
Special Board Meeting
April 4, 2008

1. **Call to order** – Chair Mr. Nick Hallett called the Special Meeting of the Board of Trustees to order at 12:00 p.m. on April 4, 2008, in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mr. Dan Moerkerke, Mr. Tom Pool, and Mr. Jim Shea. Administrators present included: Superintendent Mr. DUBY Santee; Principal Mr. Brad Henson and District Clerk Ms. Cathy Binando. Also present at the meeting was Mr. Dave Schlechten. Trustees Mrs. Lori Holley and Mrs. Tamis LaSalle were not able to attend this meeting.

2. **Public Comment -**
None.

3. **Letting of Bids for a Three Classroom Modular:**

3.1. **Washington Elementary Classroom Modular**

Bids were received from U.S. Modular and William Scotsman. These were due by 9:00 a.m. April 4, 2008. The bids were opened, read and reviewed at that time by Mr. Santee, Mr. Schlechten, Ms. Hake, and Ms. Binando.

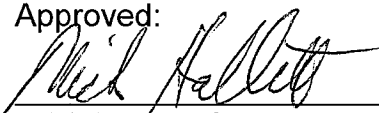
	<u>Base Bid Price</u>
U.S. Modular	\$ 267,935.00
William Scotsman	\$ 395,724.03

It was noted that this price did not include cabinetry. Those costs were to be included in the second bid. There was a discussion on the plans and the 48 inch corridor. Mr. Schlechten stated that 44 inches was the minimum by code. It is estimated that if the modulares are ordered now, they should be in Hamilton in July. It is estimated that the project should be completed one or two weeks before school starts. The additional costs of on site construction, cabinets, and furnishing and equipping the rooms were discussed. Mr. Santee stated that financing and inter cap loans will be addressed now that the actual costs are being determined.


Mr. Pool moved to accept the bid of U.S. Modular and to authorize Mr. Santee to begin to negotiate terms. Mrs. Gantt seconded. It was questioned if any additional or unforeseen costs would make the total cost of this project too high. Mr. Schlechten stated that he was totally comfortable with the progress of the project. Paving, gravel, and storage were also discussed. The Board then voted in favor of the motion by a vote of 5-0.

4. **Adjourn** – Mr. Hallett adjourned the meeting at 12:20 p.m.

Approved:



Nick Hallett, Chair



Cathy Binando, District Clerk