

**HAMILTON SCHOOL DISTRICT #3  
REGULAR SCHOOL BOARD MEETING**

**District Board Room**

**Monday – August 11, 2008**

**Building and Grounds Committee – 5:30 P.M.**

**Regular Board Meeting and Final Budget Hearing AGENDA – 6:30 P.M.**

1. Call to order:
  - 1.1. Pledge of Allegiance
2. Minutes, financial reports, and bills
3. Public comment on any public matter not on the agenda
4. Special presentations, requests, reports and correspondence:
  - 4.1. Higher Education Center/U of M and C.O.T. – Mr. Frank Laurence
5. Board Action:
  - 5.1. Final Budget Hearing – 2008/2009 School Year  
Approve Budgets and Set Levies for the 2008-2009 School Year  
*Any taxpayer in the district may attend the meeting and be heard for or against any part of the budget.*
  - 5.2. Accept Staff Resignations:
    - 5.2.1. Ted Eicher – Paraprofessional / High School (Alternative Learning Center)
    - 5.2.2. Mary Cochrane - Custodian
    - 5.2.3. Deb Archibald-Cathey – Part-Time Teacher/ Daly Elementary
    - 5.2.4. Laura Wilham – Paraprofessional / High School
    - 5.2.5. Heather Stricker – Teacher / Hamilton Middle School
  - 5.3. Recommendation to hire or offer contracts:
    - 5.3.1. Cindy Koskela – Food Service / Daly Elementary
    - 5.3.2. Julie Morgan – Food Service / Washington
  - 5.4. Recommendation to hire or offer contracts/Extracurricular – Head Coach:
    - 5.4.1. Amy Sperry - Cheerleading
    - 5.4.2. Joe Dow – Wrestling
  - 5.5. Recommendation to hire or offer contracts/Extracurricular – Assistant Coach:
    - 5.5.1. Wrestling – Chad Williams
  - 5.6. Request to Extend the Contract of the Superintendent:
  - 5.7. Request to Increase Drivers' Education Fees:
  - 5.8. Increase in Breakfast/Lunch Meal Prices:
  - 5.9. Technology Acquisition and Depreciation Fund Levy – Resolution for November Election
6. Board Policy:
  - 6.1. Adoption of 5228P - "Procedures for Drug and Alcohol Testing for School Bus Drivers and Commercial Vehicle Drivers"
7. Discussion and possible action:
  - 7.1. Building and Grounds Committee
  - 7.2. Athletic and Extracurricular Assessment Committee
  - 7.3. School Wellness Committee
8. Building Reports
9. Superintendent's Report / Information
  - 8.1. Washington Modular Complex Update
  - 8.2. District Sale – Moved to August 15
  - 8.3. Student Achievement
  - 8.4. Other

*Interested persons are encouraged to attend Board Meetings and to comment on agenda items. If you wish to add an agenda item, please submit a letter to the District Office at least one week prior to the next Board Meeting.*

*The next Regular Meeting of the Hamilton School District Board of Trustees will be held on September 8, 2008, at 6:30 p.m. in the District Conference Room.*

1. **Call to order** – Chair Mr. Nick Hallett called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on August 11, 2008, in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mrs. Lori Holley, Mrs. Tamis LaSalle, Mr. Tom Pool, Mrs. Kelly Rogers and Mr. Jim Shea. Administrators present included: Superintendent Mr. Duby Santee; Principals Kevin Conwell and Mr. Dan Kimzey; Head of Maintenance Ms. Judy Hake and District Clerk Ms. Cathy Binando.
  - 1.1. Pledge of Allegiance – Mrs. Rogers led the group with the Pledge.
2. **Minutes, financial reports, and bills** – The Board reviewed the minutes from the Regular Meeting held on July 14th; the Special Meeting held on August 5th, and the claim details for the month of July (warrant numbers 54328 – 54439).

***Mrs. Holley moved to accept the minutes of 7/14/08 and 08/05/08 as presented. Mr. Shea seconded and the motion carried 7-0.***

Mrs. LaSalle reported that the Finance Committee meets on the Wednesday prior to the Board Meeting and the meetings are open to the public. Mrs. LaSalle reported that the committee would like to set up an advisory committee for the School Food Program. This would be a sub-committee of the Finance Committee. It was also noted that some of the costs associated with the modular complex at Washington would not be in the Black Mountain Accounting System as the payments made by Key Finance were being sent directly to the vendors.

***Mrs. Gantt moved to accept the bills and the financial reports for the month of July, 2008. Mrs. Rogers seconded and the motion carried 7-0.***

3. **Public Comment:**

None.

4. **Special presentations, requests, reports and correspondence:**

4.1. **Higher Education Center/ U of M and C.O.T. – Mr. Frank Laurence:** Mr. Laurence discussed plans and programs of the Higher Education Center.

5. **Board Action:**

5.1. **Final Budget Hearing – 2008/2009 School Year**

**Approve Budgets and Set Levies for the 2008-2009 School Year –**

Mr. Santee reviewed the proposed budgets for the 2008-2009 school year. Mr. Santee noted that many cuts had to be made to the budget and procedures will be put into place to insure that there is no over-spending. The proposed budgets were as follows:

|                       |      |                               |
|-----------------------|------|-------------------------------|
| General Fund          | #201 | \$ 9,136,644.46               |
| Transportation Fund   | #210 | 669,277.00                    |
| Bus Depreciation Fund | #211 | 238,270.31                    |
| Tuition Fund          | #213 | 14,697.85                     |
| Retirement Fund       | #214 | 1,083,326.20                  |
| Adult Education       | #217 | 267,913.00                    |
| Technology Fund       | #228 | 22,194.13                     |
| Flexibility Fund      | #229 | 21,936.47                     |
| Building Reserve Fund | #261 | 1,120.92                      |
| Debt Service          | #250 | 1,084,563.26                  |
| <b><u>Total</u></b>   |      | <b><u>\$12,539,943.60</u></b> |

Public Input was called for and permissive levies as well as the budget process was discussed. Mr. Santee encouraged everyone to speak to their legislators concerning adult education funding and the affects it will have on the district's funding if the community college is established. It was noted that the proposed budgets would increase the mills levied by approximately 5.71 mills over the previous year.

***Mr. Pool moved to approve the 2008-2009 budgets as presented for a total of \$12,539,943.60 and to set the levies. Mrs. LaSalle seconded and the motion carried 7-0.***

**5.2. Accept Staff Resignations:**

- 5.2.1. Ted Eicher – Paraprofessional / High School (Alternative Learning Center)
- 5.2.2. Mary Cochrane – Custodian
- 5.2.3. Deb Archibald-Cathey – Part-Time Teacher / Daly Elementary
- 5.2.4. Laura Wilham – Paraprofessional / High School
- 5.2.5. Heather Stricker – Teacher / Hamilton Middle School

***Mrs. Holley moved to accept the resignations as listed in 5.2.1. through 5.2.5. Mrs. Gantt seconded and the motion carried 7-0. It was noted that a token of appreciation needed to be given to Mr. Eicher and adding a termination penalty for teachers may want to be discussed for negotiations.***

**5.3. Recommendation to Hire or Offer Contracts:**

- 5.3.1. Cindy Koskela – Food Service / Daly Elementary
- 5.3.2. Julie Morgan – Food Service / Washington

***Mr. Pool moved to hire or offer contracts to the individuals listed in 5.3.1. and 5.3.2. Mrs. LaSalle seconded. The Board discussed budget and funding issues of the food service program. The Board then voted in favor of the motion by a vote of 7-0.***

**5.4. Recommendation to Hire or Offer Contracts/Extracurricular – Head Coach:**

- 5.4.1. Amy Sperry - Cheerleading
- 5.4.2. Joe Dow - Wrestling

***Mr. Pool moved to hire or offer contracts to the individuals listed in 5.4.1. and 5.4.2. Mrs. Holley seconded and the motion carried 7-0.***

**5.5. Recommendation to Hire or Offer Contracts/Extracurricular–Assistant Coach:**

- 5.5.1. Chad Williams – Wrestling

***Mr. Shea moved to hire or offer a contract to the individual listed in 5.5.1. Mr. Pool seconded. It was noted that the new head coach had approved this hiring. The Board then voted in favor of the motion by a vote of 7-0.***

**5.6. Request to Extend the Contract of the Superintendent:**

Mr. Santee requested to have his contract extended to three years, which would extend it through the 2010-2011 school year.

*Mr. Pool moved to extend the contract of the superintendent for a total of three years. Mrs. Rogers seconded. Mr. Hallett noted that this shows support and that the Board is pleased with the performance of the superintendent. It will also make it more expensive to remove the superintendent if they wish to do so in the future. It was noted that Mr. Santee had completed the courses required and should be fine as far as certification goes. The Board then voted in favor of the motion by a vote of 7-0.*

**5.7. Request to Increase Drivers' Education Fees:**

Mr. Holland requested that the Board reconsider its decision to not raise the cost of the fees for students taking drivers education. Mr. Holland noted the need for this increase to help cover the costs of fuel. It was noted that the fees need to be re-visited each year instead of being set up for three years.

*Mr. Pool moved to increase the student fee for drivers' education from \$215.00 to \$240.00 for the 2008-2009 school year and to discuss this again for 2009-2010. Mrs. LaSalle seconded. It was noted that this increase, along with "pay to play" was really going to add up for parents of high school students. The Board then voted and the motion carried 7-0.*

**5.8. Increase in Breakfast/Lunch Meal Prices:**

Mr. Santee recommended that following meal prices for the 2008-2009 school year:

|                     | HHS    | HMS    | EL     | Adult  |
|---------------------|--------|--------|--------|--------|
| Paid - Breakfast    | \$1.50 | \$1.50 | \$1.25 | \$2.00 |
| Reduced - Breakfast | \$0.30 | \$0.30 | \$0.30 |        |
| Paid - Lunch        | \$2.75 | \$2.25 | \$2.10 | \$3.25 |
| Reduced - Lunch     | \$0.40 | \$0.40 | \$0.40 |        |
| Milk                | \$0.35 | \$0.35 | \$0.35 | \$0.35 |

Other issues discussed included: dropping the high school program; changing the high school program; changing the nutrition break; adding ala carte; preparing meals at the high school with more appropriate food for that age students; increased costs due to having five campuses; and instituting an advisory committee.

*Mrs. Rogers moved to approve the food service meal prices as presented. Mr. Pool seconded and the motion carried 7-0.*

**5.9. Technology Acquisition and Depreciation Fund Levy – Resolution for November Election:**

The Board discussed the purpose of this levy, the amount, having a larger turn-out for a general election, and the cost of the election. With the increase in taxable value, this would cost a person with a house with a taxable value of \$200,000.00, \$31.07 per year.

*Mr. Shea moved to approve the resolution to hold a Technology Acquisition and Depreciation Fund Levy Election in the amount of \$178,361.30 on November 4, 2008. Mrs. Gantt seconded and the motion carried 7-0.*

**6. Board Policy:**

**6.1. Adoption of 5228P - "Procedures for Drug and Alcohol Testing for School Bus Drivers and Commercial Vehicle Drivers"**

It was noted that the District already had policy #5228 in place. This is to set up the procedures for testing. The District will be contracting with a company to set up its own procedures for testing, as required by law. It was noted that there are still complex issues to work out, such as individuals driving students in the vans.

*Mrs. Rogers moved to approve and accept the procedures as listed in 5228P. Mrs. Gantt seconded and the motion carried 7-0.*

**7. Discussion and possible action:**

**7.1. Building and Grounds Committee** – Mr. Shea reported on the following: The committee had toured several of the buildings and grounds; discussed a 20 year plan from Mr. Shea; Mr. Holland gave an update on the new score board and goal posts; August 23<sup>rd</sup> has been set as a work day at Haynes Football Field; a donation policy is being worked on; summer projects were discussed; and a lawyer may need to be hired to help with roof failure and warranty issues at the High School.

**7.2. School Wellness Committee** – Mrs. Gantt reported that a meeting date would be scheduled after school starts.

**7.3. Athletic & Extracurricular Assessment Committee** – Mr. Pool reported on the following: A meeting date will need to be set to review track coaches and to work on policy, procedures, and expectations.

**8. Building Reports:**

**High School** – Mr. Conwell reported on the following: The high school summer program ended in July and 35 students completed their classes; English Composition will be a dual credit class this year with C.O.T.; the High School has been selected to participate in CRISS – across curriculum reading strategies; registration will be held on August 27 and 28; and there will be a fall sports parent meeting on August 12<sup>th</sup>.

**Middle School** – Mr. Dan Kimzey reported on the following: Mr. Kimzey attended a conference in Colorado with several Middle School teachers; the building is almost ready to go; and things have gone well on his first day.

**9. Superintendent's Report / Information :**

8.1. Washington Modular Complex Update: Mr. Santee reported that the project seems to be on schedule and looks good. The kitchen should be completed in a week.

8.2. District Sale Moved to August 15<sup>th</sup>: Due to the workload and manpower available, the sale has been moved ahead by one week.

8.3. Student Achievement: Mr. Santee reported that the CRT scores had increased, but the targets had been moved so various grade levels did not make AYP. Therefore, each school has been identified as needing improvement. This will be

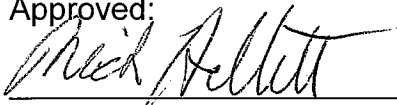
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reported soon in the paper.

8.4. Other: Mr. Santee noted that all staff would be back and have orientation on August 25<sup>th</sup>; Mrs. Rogers noted the condition of the flags and stated that there may be some Boy Scout groups that may be willing to retire them; it was noted that at times meetings are not listed in the paper – the meetings are sent the Ravalli Republic when they are sent to everyone else; a change in the agenda with the building reports was suggested.

**10. Adjourn** – Mr. Hallett adjourned the meeting at 8:53 p.m.

Approved:



Nick Hallett, Board Chair



Cathy Binando, District Clerk