

**HAMILTON SCHOOL DISTRICT #3
REGULAR SCHOOL BOARD MEETING
District Board Room
Monday –September 10, 2007**

Building and Grounds Committee – 5:30 P.M.

Regular Board Meeting - AGENDA – 6:30 P.M.

1. Call to order:
 - 1.1. Pledge of Allegiance
2. Minutes, financial reports, 2006-2007 Trustees Financial Report and bills
3. Public comment on any public matter not on the agenda
4. Special presentations, requests, reports and correspondence:
 - 4.1. CAOS
5. Board Action:
 - 5.1. Accept Staff Resignations:
 - 5.1.1. Shane Kravik – Responsibility Room Monitor / High School
 - 5.1.2. Carrie (Gross) Bullman – Paraprofessional / Washington
 - 5.2. Recommendation to hire or offer contracts:
 - 5.2.1. Carol Weer – Special Education Paraprofessional / Middle School
 - 5.2.2. Linda Arends – 21st Century Assistant Director
 - 5.2.3. Robin Vineyard – 21st Century After School Instructor
 - 5.2.4. Virginia Stoddard – Middle School Kitchen Manager
6. Discussion and possible action:
 - 6.1. Buildings and Grounds Committee
 - 6.2. School Wellness Committee
 - 6.3. Delegate Assembly
7. Building Reports
8. Superintendent's Report / Information
 - 8.1. Achievement
 - 8.2. MCEL – Great Falls – October 17-19
 - 8.3. Other

The next Regular Meeting will be held on October 8, 2007.

1. **Call to order** – Chair Al Mitchell called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on September 10, 2007, in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mr. Nick Hallett, Mrs. Lori Holley, Mrs. Tamis LaSalle and Mr. Tom Pool. Administrators present included: Superintendent Mr. Duby Santee; Principals Dr. Kelly Benson; Mr. Kevin Conwell, Mrs. Kathleen Dent, Mr. Brad Henson and Mrs. Barbara Solomon; Assistant High School Principal Ms. Joel Stuber; Head of Maintenance Ms. Judy Hake and District Clerk Ms. Cathy Binando. Trustee Mr. Dan Moerkerke was not able to attend the meeting.

1.1. Pledge of Allegiance – Mr. Pool led the meeting with the pledge.

1.2. Introductions of New Staff – Mr. Conwell introduced new members of the High School staff that were present at the meeting. These were: Neil Massey; Caleb Olson; Andrea Brown; and Michelle Kraft.

2. **Minutes, financial reports, 2006-2007 Trustees Financial Summary and bills** – The Board reviewed the minutes from the Regular Meeting/Final Budget Hearing held on August 13th and the Special Meeting held on August 27th. The Board also reviewed the claim details for the month of August and the 2006-2007 Trustees Financial Summary.

Mr. Pool moved to accept the minutes of August 13th and August 27th as presented. Mr. Hallett seconded and the motion carried 6-0.

Mr. Hallett moved to accept the bills and the financial reports for the month of August, 2007, and the 2006-2007 T.F.S. . Mrs. LaSalle seconded and the motion carried 6-0.

3. **Public Comment:**

Mrs. Schlechten discussed a problem with the lights not turning on at night in the parking lot at the High School. Ms. Hake will look into this issue.

4. **Special presentations, requests, reports and correspondence:**

4.1. **CAOS - Mrs. Kathleen Dent reported on the following:** Mrs. Dent attended the CAOS meeting where they discussed a new vision; places in the community to display student art; and the Red Calendar.

4.2. **Student Council Representative – Ms. Megan Baker reported on the following:** The Student Council is working on officer and representative elections and Homecoming, which is the first week of October.

5. **Board Action:**

5.1. **Accept Staff Resignations:**

5.1.1. Shane Kravik – Responsibility Room Monitor / High School

5.1.2. Carrie (Gross) Bullman – Paraprofessional / Washington

Mrs. Gantt moved to accept the resignations of the individuals listed in 5.1.1. and 5.1.2. Mrs. LaSalle seconded and the motion carried 6-0.

5.2. Recommendation to Hire or Offer Contracts:

- 5.2.1. Carol Weer – Special Education Paraprofessional / Middle School
- 5.2.2. Linda Arends – 21st Century Assistant Director
- 5.2.3. Robin Vineyard – 21st Century After School Instructor
- 5.2.4. Virginia Stoddard – Middle School Kitchen Manager

Mrs. LaSalle moved to hire or offer contracts to the individuals listed in 5.1.1. to 5.1.4. Mrs. Gantt seconded. It was noted that the hiring forms need to be filled out completely. The Board then voted in favor of the motion by a vote of 6-0.

6. Discussion and possible action:

6.1. Building and Grounds Committee – Mrs. Gantt reported on the following: County Impact fees were discussed. More information will be obtained on this item. Kids' First will be renting fewer rooms at Westview. New carpet was installed over the summer in areas of Washington and Daly. The Middle School playground still needs some work to complete. The Community Forum was set for October 29th at 7:00 p.m. in the High School Commons. The next Building and Grounds Committee Meeting will be on September 25th at 5:30 in the District Office Board Room.

6.2. School Wellness Committee – Mrs. Gantt reported on the following: The next committee meeting will be on September 19th at 5:00 p.m. in the District Office Board Room. There are twelve students at the Middle School that are interested in bringing more healthy choices to their school. Mr. Conwell explained the changes that will be made to the beverage vending machines. Pepsi, Coke, and Cadbury have all agreed to changes nation-wide, which include smaller portions, adding vitamin fortified juices and water. The contract with Pepsi ran out in August, but due to all of the changes, it was decided to hold off on requesting any proposals until next spring.

6.3. Delegate Assembly – Mrs. Gantt reported on the following: Mrs. Gantt attended a session entitled "Mastering the Rules of Engagement" by David Voss that discussed community engagement. Mrs. Gantt will send out copies of the power point presentation to the Board Members.

7. Building Reports:

High School - Mr. Conwell reported on the following:

- a. There are approximately 570 students enrolled at the High School. Mr. Conwell discussed the mobility of the students. The new tardy policy seems to be working as there are already fewer tardies this year than last year. As a safety issue, parking permits are being issued.

Middle School - Mrs. Solomon reported on the following:

- a. Mrs. Solomon reported that she and Mr. Conwell had attended a very informative workshop with their secretaries in California. There are 365 students enrolled at the Middle School. Spectra classes are being extended. The open house is scheduled for tomorrow.

Grantsdale Elementary School – Mrs. Kathleen Dent reported on the following:

- a. There are 88 students enrolled at Grantsdale. In October, Mrs. Dent will be bringing curriculum items to the Board Meeting.

Daly Elementary School – Dr. Kelly Benson reported on the following:

- a. There are 369 students enrolled at Daly. Teachers attended a workshop on the new reading series over the summer. The open house has been scheduled for October 20th. The secretaries have been busy with free and reduced meal applications. MAP testing is being set up and CRT test results are being analyzed.

Washington Elementary School – Mr. Brad Henson reported on the following:

- a. There are 232 students enrolled in Washington. Mr. Henson reported that the building looked good for the start of school. There is a new mission statement and positive behavior plan. There is also a new “passport” system for new students and they are also tested in math.

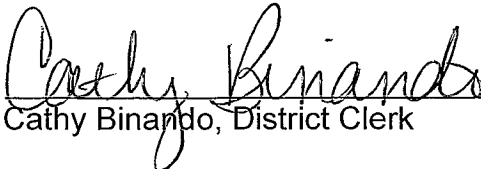
8. Superintendent’s Report / Information :

- 8.1. Achievement: Mr. Santee discussed the NAEP test, which is a nation-wide test. Mr. Santee showed graphs that indicate that the achievement gap is closing in some areas. Mr. Santee also discussed the Criteria Reference Test (C.R.T.). This is a math and reading test given to all 3rd, 7th, and 10th grade students. The test is given to all students and each sub-group must show an improvement. The district’s special needs group did not show the improvement that was needed, so for the second year in a row the district did not meet Adequate Yearly Progress (AYP). Due to not meeting AYP, the District has been identified as a Title I district for Improvement (ImYr1). This will require the district and the state to follow certain actions.
- 8.2. MCEL – Great Falls – October 17-19: It was noted that anyone who would like to attend the Montana Conference of Educational Leadership should contact Ms. Binando.
- 8.3. Other:

9. Adjourn – Mr. Mitchell adjourned the meeting at 7:55 p.m.

Approved:


Al Mitchell, Board Chair


Cathy Binando, District Clerk