



**HAMILTON SCHOOL DISTRICT #3  
REGULAR SCHOOL BOARD MEETING  
District Board Room  
Monday – December 10, 2007**

**Building and Grounds Committee – 5:30 P.M.**

**Regular Board Meeting - AGENDA – 6:30 P.M.**

1. Call to order:
  - 1.1. Pledge of Allegiance
2. Minutes, financial reports, and bills:
3. Public comment on any public matter not on the agenda:
4. Special presentations, requests, reports and correspondence:
  - 4.1. Student Council Report
5. Board Action:
  - 5.1. Accept Staff Resignations:
    - 5.1.1. Lora Knight – Paraprofessional / Middle School
    - 5.1.2. Donald Rudolph – Custodian / Middle School
  - 5.2. Recommendation to hire or offer contracts:
    - 5.2.1. Shannon Hirsch – After School Instructor/21<sup>st</sup> Century Grant
    - 5.2.2. Elaine Lewis – After School Instructor/21<sup>st</sup> Century Grant
    - 5.2.3. Karla Wiencek – Education Garden Coordinator / 21<sup>st</sup> Century Grant
    - 5.2.4. Christina Savage – Extracurricular Driver
  - 5.3. Recommendation to hire or offer contracts – Head Coaches / Varsity Fall Activities:
    - 5.3.1. Football – Steve Weston
    - 5.3.2. Golf – Owen Burch
    - 5.3.3. Cross Country – Mark Albert
    - 5.3.4. Girls' Soccer – Greg Shifflett
    - 5.3.5. Boys' Soccer – Randy Lint
    - 5.3.6. Volleyball – DeEtte Monson
  - 5.4. Property and Supply Bureau – Resolution for Purchases
  - 5.5. Request to Purchase an Additional Yellow Bus / Bus Depreciation Fund
  - 5.6. Request to Authorize Procurement Cards
6. Policy / Curriculum:
  - 6.1. Literature Curriculum – Third Reading
  - 6.2. Media Literacy Curriculum – Third Reading
  - 6.3. Reading Curriculum – Third Reading
7. Discussion and possible action:
  - 7.1. Buildings and Grounds Committee
    1. Daly Restroom Proposal
    2. Update on Middle School Playground and Walkway
    3. Develop Criteria for 20 Year Plan
  - 7.2. School Wellness Committee
  - 7.3. Impact Fees
8. Building Reports
9. Superintendent's Report / Information
  - 9.1. Recognition of Mr. Al Mitchell
  - 9.2. Other
10. Reorganization of Board
  - 10.1. Appointment of Chair
  - 10.2. Appointment of Vice-Chair
  - 10.3. Appointment of Board Member
  - 10.4. Appointment to Committees
11. Adjourn

1. **Call to order** – Chair Al Mitchell called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on December 10, 2007, in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mr. Nick Hallett, Mrs. Lori Holley, and Mrs. Tamis LaSalle. Administrators present included: Superintendent Mr. Duby Santee; Principals Dr. Kelly Benson; Mr. Kevin Conwell, Mr. Brad Henson and Mrs. Barbara Solomon; High School Assistant Principal Ms. Joel Stuber; Head of Maintenance Ms. Judy Hake and District Clerk Ms. Cathy Binando. Trustees Mr. Dan Moerkerke and Mr. Tom Pool were not in attendance.

1.1. Pledge of Allegiance – Mrs. Holley led the group with the Pledge.

2. **Minutes, financial reports, and bills** – The Board reviewed the minutes from the Regular Meeting held on November 12<sup>th</sup>; the Special Meetings held on November 9<sup>th</sup> and December 4<sup>th</sup> and the claim details for the month of November.

*Mrs. Gantt moved to accept the minutes of November 9<sup>th</sup>, 12<sup>th</sup> and December 4, 2007, as presented. Mr. Hallett seconded and the motion carried 5-0.*

*Mr. Hallett moved to accept the bills and the financial reports for the month of November, 2007. Mrs. LaSalle seconded and the motion carried 5-0.*

3. **Public Comment:**  
None.

4. **Special presentations, requests, reports and correspondence:**

4.1. **Student Council – Mr. Conwell reported on the following:** The Student Council is working on the Christmas Food Drive. The Kiwanis will make baskets of food for needy families in the Hamilton area.

5. **Board Action:**

5.1. **Accept Staff Resignations:**

5.1.1. Lora Knight – Paraprofessional / Middle School

5.1.2. Donald Rudolph – Custodian / Middle School

*Mrs. LaSalle moved to accept the resignations of the individuals listed in 5.1.1. and 5.1.2. Mr. Hallett seconded and the motion carried 5-0.*

5.2. **Recommendation to Hire or Offer Contracts:**

5.2.1. Shannon Hirsch – After School Instructor / 21<sup>st</sup> Century Grant

5.2.2. Elaine Lewis – After School Instructor / 21<sup>st</sup> Century Grant

5.2.3. Karla Wiencek – Education Garden Coordinator / 21<sup>st</sup> Century Grant

5.2.4. Christina Savage – Extracurricular Bus Grant

*Mrs. Gantt moved to hire or offer contracts to the individuals listed in 5.2.1. to 5.2.4. Mrs. LaSalle seconded. There was discussion on the grant and the bus driver requirements. It was noted that the driver position would be on an “as needed” basis. The Board then voted in favor of the motion 5-0.*

**5.3. Recommendation to Hire or Offer Contracts-Head Coaches/Varsity Fall Activities:** Mr. Holland recommended the following:

- 5.3.1. Football – Steve Weston
- 5.3.2. Golf – Owen Burch
- 5.3.3. Cross Country – Mark Albert
- 5.3.4. Girls' Soccer – Greg Shifflett
- 5.3.5. Boys' Soccer – Randy Lint
- 5.3.6. Volleyball – DeEtte Monson

***Mrs. LaSalle moved to table this issue until the full Board was present. Mrs. Holley seconded the motion and the motion carried 4-1. Mr. Mitchell cast the opposing vote.***

**5.4. Property and Supply Bureau – Resolution for Purchases:**

Ms. Binando explained that this resolution would allow the District to purchase items from the State Property and Supply Bureau.

***Mrs. Gantt moved to adopt the resolution from the State of Montana Property and Supply Bureau. Mrs. Holley seconded and the motion carried 5-0.***

**5.5. Request to Purchase an Additional Yellow Bus / Bus Depreciation Fund:**

Mr. Holland requested permission to purchase an additional yellow bus from the Bus Depreciation Fund to help transport students in-district and on field trips. This item was tabled at the November meeting so that a cost comparison could be made. This comparison was done using several assumptions, but did show that there would be a savings if the district ran its own bus instead of hiring a contractor. The Finance Committee asked Mr. Santee to contact Mr. Krout to see if they would be willing to decrease the cost of field trips. Mr. Krout stated that he would be willing to charge \$50.00 for in town trips. Mr. Sizeland discussed the safety factors in transporting younger students in the yellow buses. The availability of buses and costs were also discussed.

***Mrs. Gantt moved to purchase an additional yellow bus for a price not to exceed \$23,000.00 from the Bus Depreciation Fund. Mr. Hallett seconded and the motion carried 5-0.***

**5.6. Request to Authorize Procurement Cards:**

At the Finance Committee meeting, Ms. Binando requested the Committee's approval and recommendation to move the district from credit cards to procurement cards. Procurement cards look and operate similar to a credit card, but usage and parameters can be managed via the internet by the district administration. The cards can be "turned on and off", controls on what can be purchased, where it is purchased from and limits can be applied to each card. In addition, the cards are in an individual's name, so there will not be a question as to who made the purchase. The Committee recommended approval by the Board.

***Mr. Hallett moved to approve the authorization of procurement cards. Mrs. LaSalle seconded and the motion carried 5-0.***

**6. Policy / Curriculum:**

- 6.1. Literature Curriculum –Third Reading
- 6.2. Media Literacy Curriculum – Third Reading
- 6.3. Reading Curriculum – Third Reading

The Board held a Third and Final Reading on the curriculum.

***Mr. Hallett moved to approve the Literature Curriculum. Mrs. Gantt seconded and the motion carried 5-0.***

***Mrs. Gantt moved to approve the Media Literacy Curriculum. Mrs. LaSalle seconded and the motion carried 5-0.***

***Mr. Hallett moved to approve the Reading Curriculum. Mrs. LaSalle seconded and the motion carried 5-0.***

**7. Discussion and possible action:**

**7.1. Building and Grounds Committee** – Mrs. Holley reported on the following:

- 1. Daly Restroom Proposal

The proposals all came in well over the \$50,000.00 bid limit. This will be reviewed in January, but the project date may be moved back until the summer.

- 2. Middle School Playground and Walkway

Due to the change in weather, this project is approximately 80% complete.

- 3. Develop Criteria for the 20 Year Plan

The criteria is being developed. There is the possibility of purchasing an additional 3.92 acres of land that would be contiguous with the property at Daly. An appraisal would be needed.

***Mrs. Holley moved to have an appraisal done for the property near Daly. Mrs. Gantt seconded. The discussion included possible uses for the property such as a new K-2 building or to help alleviate the traffic problem. The Board then voted in favor of the motion 5-0.***

**7.2. School Wellness Committee** – Mrs. Gantt reported on the following:

Mrs. Gantt reported on the November 28<sup>th</sup> meeting. The committee is trying to develop healthy alternatives for celebrations in the classroom. Mrs. Gantt also discussed the insurance program at Whitefish.

**7.3. Impact Fees** – Mr. Santee and Mrs. Gantt reported on the following:

Several members of the County Impact Fee Committee met with the valley superintendents. Currently, a master facility plan is needed as well as the impact study to apply for funding from the impact fees. The county is working on a plan to approve impact fees for all schools, so it is not known if a study is needed at this time. There is also the possibility of teaming up with other school districts to conduct the survey. A second company has been contacted for a second proposal.

**8. Building Reports:**

**High School - Mr. Conwell reported on the following:**

- a. There are 554 students enrolled at the High School. The Key Club held a Sweetheart dance that was well attended; Mr. Olson's class made a metal wolf for a

showing at the Ravalli County Museum; Ravalli County Bank helped to sponsor *Othello*; there have been some cross-curriculum field trips that have gone to Butte, Helena, and a blacksmith shop.

**Ms. Stuber reported on the following:**

- a. There were 274 students on the honor roll; 48 academic all state students; and 55 students who had perfect attendance. The junior class won the fewest tardy contest. A drawing is being held for the positive rewards program.

**Middle School - Mrs. Solomon reported on the following:**

- a. Suicide prevention and safety plans will be discussed at early out. On December 21<sup>st</sup>, a special assembly is going to be held. Sixth grade basketball is holding open gym in the mornings from 8:00-8:25 a.m. In January, they will begin practicing after school. "Battle of the Broncs" – On December 14<sup>th</sup> middle school students will be able to attend the boys' basketball game for free. It is hoped to also do this with the girls' team.

**Grantsdale Elementary School – Mrs. Kathleen Dent reported on the following:**

- a. Mrs. Dent was not at the meeting due to illness.

**Daly Elementary School – Dr. Kelly Benson reported on the following:**

- a. There are 365 students at Daly. Four concerts were held last week and Mrs. Johanson was noted for her good work. Daly Elementary is also participating in the Kiwanis Food Drive. The Intervention Team Handbook has been completed. Santa was at Daly and handed out books donated by the Greater Ravalli Foundation.

**Washington Elementary School – Mr. Brad Henson reported on the following:**

- a. There are 233 students enrolled in Washington with 15 in the special education preschool. Mr. Henson discussed the "passport system" that is being used with new students. The kindergarten students held their Christmas concert of Friday. Santa also visited Washington and distributed books to all of the students. O.P.I. will begin a special education audit of all of the valley schools on Wednesday. This audit takes place every five years.

**9. Superintendent's Report / Information :**

- 9.1. Recognition of Mr. Al Mitchell – Mr. Santee presented Mr. Mitchell with a plaque and thanked him for his years of service to the District. Mr. Mitchell stated that it was a team effort he was proud of the accomplishments that had taken place.
- 9.2. Other: None.

**10. Reorganization of the Board:**

**10.1. Appointment of Chair**

***Mrs. Holley moved to appoint Mr. Hallett as Board Chair. Mrs. LaSalle seconded and the motion carried 4-0 (Mr. Mitchell did not vote).***

**10.2. Appointment of Vice-Chair**

***Mrs. LaSalle moved to appoint Mrs. Holley as Vice-Chair. Mrs. Gantt seconded and the motion carried 4-0 (Mr. Shea voted and Mr. Mitchell and Mrs. Holley did not vote).***

**Hamilton School District #3**  
**Regular Board Meeting**  
**December 10, 2007**

**10.3. Appointment of Board Member**

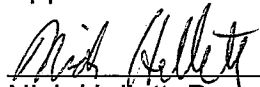
Mr. Shea was seated as the new Board Member and took the oath of office.

**10.4. Appointment to Committees**

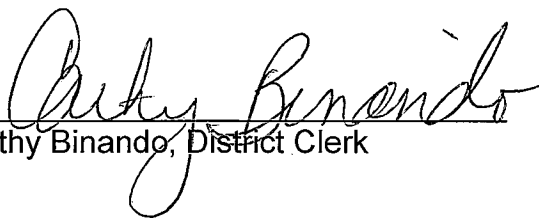
It was decided that Mr. Shea would replace Mr. Mitchell on all of the committees that he served on.

**11. Adjourn** – Mr. Mitchell adjourned the meeting at 7:55 p.m.

Approved:



Nick Hallett, Board Chair



Cathy Binando, District Clerk

# *Hamilton Public Schools*



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217 Daly Avenue • Hamilton, MT 59840 406-363-2280

**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
District Board Room  
December 4, 2007  
12:00 (Noon)**

AGENDA

1. Call to order
2. Public comment on any public matter not on the agenda:
3. Student Discipline Hearing - #1
4. Student Discipline Hearing - #2
5. Adjourn

This meeting may be closed for privacy issues.

**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
Monday – December 4, 2007**

1. **Call to order** – Chair Mr. Al Mitchell called the Special Meeting of the Board of Trustees to order at 12:03 p.m. in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mr. Nick Hallett, Mrs. Tamis LaSalle, Mr. Dan Moerkerke and Mr. Tom Pool. Administrators present included: Superintendent Mr. DUBY Santee; Principals Mr. Kevin Conwell and Ms. Joel Stuber; and District Clerk Ms. Cathy Binando. Trustee Mrs. Lori Holley was not able to attend the meeting.
2. **Public Comment** – None.
3. **Student Discipline Hearing #1**  
Mr. Mitchell determined that the demands of individual privacy clearly exceeded the merits of public disclosure and according to Section 2-3-203 (3) M.C.A., closed the meeting at 12:05 p.m. The student and his parent did not waive his right to privacy, so the meeting remained closed.

At 12:23 p.m., the Board reconvened into Regular Session.

4. **Student Discipline Hearing #2**  
Mr. Mitchell determined that the demands of individual privacy clearly exceeded the merits of public disclosure and according to Section 2-3-203 (3) M.C.A., closed the meeting at 12:25 p.m. The student and his parents did not waive his right to privacy, so the meeting remained closed.

At 12:50 p.m., the Board reconvened into Regular Session.

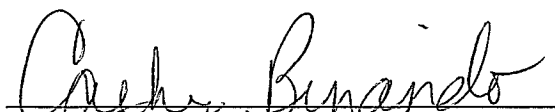
***Mr. Hallett moved to accept the administrators' recommendation and expel student #1112272 and #1112204, with the option to re-apply for admittance. . Mrs. Gantt seconded and the motion carried 6-0.***

A discussion between the Board and the principals took place in regards to future discipline procedures. It was reaffirmed that if a student withdraws in lieu of being expelled, they must appear before the Board if they request to be re-admitted. The Board also requested more specific recommendations. There was a question on grades being included in the discipline packet. This will need to be reviewed by an attorney.

4. **Adjournment** – Mr. Mitchell adjourned the meeting at 1:20 p.m.

Approved:

  
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Al Mitchell, Chair

  
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Cathy Binando, District Clerk

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**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
District Board Room  
December 6, 2007  
5:00 P.M.**

AGENDA

1. Call to order
2. Public comment on any public matter not on the agenda:
3. Interview of Potential Board of Trustee Appointments
4. Adjourn

**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
Thursday – December 6, 2007**

**1. Call to order** – Chair Mr. Al Mitchell called the Special Meeting of the Board of Trustees to order at 5:00 p.m. in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mr. Nick Hallett, Mrs. Tamis LaSalle, Mr. Dan Moerkerke and Mr. Tom Pool. Administrators present included: Superintendent Mr. Duby Santee and District Clerk Ms. Cathy Binando. Trustee Mrs. Lori Holley was not able to attend the meeting.

**2. Public Comment** – None.

**2. Interview of Potential Board of Trustee Appointments**

The Board received six letters of interest for the open trustee position. Interview times were scheduled with each candidate and they were each asked the same questions. Those interviewed included: Barbara Barber; Jennifer Barrett; Kelly Rogers; Kathleen Hood; Jennifer Pysner; and James Shea.

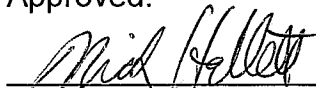
Mr. Mitchell determined that the demands of individual privacy clearly exceeded the merits of public disclosure and according to Section 2-3-203 (3) M.C.A., closed the meeting at 6:35 p.m.


At 6:55 p.m., the Board reconvened into Regular Session.

***Mr. Pool moved to appoint Mr. Jim Shea to the Board of Trustees. Mr. Hallett seconded and the motion carried 5-0. Mr. Mitchell did not vote.***

**4. Adjournment** – Mr. Mitchell adjourned the meeting at 6:57 p.m.

Approved:

  
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Nick Hallett, Chair

  
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Cathy Binando, District Clerk