

HAMILTON PUBLIC SCHOOLS
Superintendent's Office
217 Daly Avenue, Hamilton, MT 59840
Ph. (406) 363-2280; FAX (406) 363-1843

EXTRACURRICULAR APPLICATION

PERSONAL INFORMATION

Date of Application: _____

Full Name: _____
(Last name first)

Present Address: _____

City, State, Zip Code: _____

Home Phone: _____

Permanent Address: _____

City, State, Zip Code: _____

Social Security Number: _____ U.S. Citizen _____ If no, citizen of _____

Please list, in order of preference, the extracurricular positions for which you are qualified and are applying.

1. _____ 2. _____

Valid Montana Certificate: _____ Comment: _____

If yes, what types (s)? 1. _____ Folio #: _____ Expiration Date: _____

2. _____ Folio #: _____ Expiration Date: _____

Please describe your special abilities or talents (E.G., drama, music, sports, special training, etc.):

List any extensive travel experience you have had _____

List professional memberships (including offices held), honors/awards received, publications, civic and community activities, etc.: _____

There will be a thorough background check on all finalists, including local, state and federal checks and verification of experience. References will also be contacted. All finalists must submit to fingerprinting, as well. Please answer each of the following questions:

- * Have you ever been disciplined or reprimanded for sexual harassment or abuse allegations? Yes No
- * Have you ever pleaded guilty to or been convicted of a criminal violation including criminal convictions resulting from a deferred sentence or a plea of nolo contendere? Yes No
- * Have you ever been released or discharged from employment or resigned to avoid such release or discharge? Yes No

If you answered yes to any of the above questions, please explain circumstances including dates (applicant may attach a more complete response to the application discharged from employment or resigned to avoid such release or discharge?)

Extracurricular contracts you have held

School/Address	Position	Duties	Years

Are you currently under contract? Yes No If yes, with whom? Yes No Date available _____

What is your present or last salary? _____ Position/Title _____

State the reason for leaving your present or last position _____

RECENT EMPLOYMENT

Employer	Address/Phone and Fax Number	Position Held	Date:	
			From	To

PERSONAL REFERENCES

Please complete the following with two or three references that are familiar with your personality, character and work habits. Do not include personal friends, relatives or those references in your placement records.

Name	Official Position/Title	Complete Address	Telephone Number and FAX Number

MILITARY SERVICE INFORMATION

Have you ever served in the U.S. Armed Forces: Yes No Branch: _____
 From: _____ To: _____ Type of Discharge: _____

Are you aware of any physical or psychological handicaps that would interfere with your assignment or should allow you special consideration? Yes No If yes, please attach a separate statement, including any reasonable accommodations that the district would be required to make. (Note: The District is in compliance with Federal and State Laws and rules fro employment. Applicant may request reasonable accommodation in the hiring process by contacting the Superintendent.)

EDUCATIONAL AND PROFESSIONAL BACKGROUND

Secondary Schools Attended	Location (City/State)

Colleges and/or Universities Attended	Location (City/State)	Diploma/Degree and/or Semester Hrs.	Major Field of Concentration

Major area of preparation/endorsement (s):

1. _____ 2. _____

Minor area of preparation/endorsements (s):

1. _____ 2. _____

Quarter Credits Completed:

Beyond B.A. Degree: _____ Beyond M.A. Degree: _____

ADDITIONAL BIOGRAPHICAL INFORMATION

Please cite such things as your accomplishments, special interests, special preparation or training, new teaching techniques or innovations you have used, your known strengths and weaknesses and any other information that you feel might be beneficial to us in our evaluation of you as a candidate.

Name of Applicant

Signature

Date

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for a position without regard to race, color, sex, national origin, age, marital status, religious preference, or presence of any physical or mental disability, except insofar as such factors are valid occupational qualifications