

HAMILTON PUBLIC SCHOOLS
Superintendent's Office
217 Daly Avenue, Hamilton, MT 59840
Ph. (406) 363-2280; FAX (406) 363-1843

LA	_____
DA	_____
T	_____
PF	_____
MTC	_____

PERSONAL INFORMATION (Please print or type pages 1-3; page 4 is handwritten)

Name _____ Date of Application _____
Last First Middle Initial

Social Security Number _____ U. S. Citizen? Yes No, If no, citizen of _____

Present Address _____ Home Phone () _____ Work Phone () _____

City _____ State _____ Zip Code _____

Permanent Address (if different) _____ Telephone () _____

City _____ State _____ Zip Code _____

Please list, in order of preference, the positions (teaching levels or subjects, administrative assignments, etc.) for which you are qualified and are applying.

1. _____ 2. _____

Valid Montana Certificate? Yes No Pending Comment _____

Julio # _____ Class _____ Expiration Date _____ Level K - 8 5 - 12 7 - 12 K - 12

Please describe your special abilities or talents (E.Q., drama, music, sports, special training, etc) _____

List professional memberships (including offices held), honors/awards received, publications, civic and community activities, etc.

Foreign languages spoken/fluency: _____

There will be a thorough background check on all finalists, including local, state and federal checks, and verification of experience. References will also be contacted. All finalists must submit to fingerprinting, as well. Please answer each of the following questions:

- ❖ Have you ever been disciplined or reprimanded for sexual harassment or abuse allegations? Yes No
 - ❖ Have you ever pleaded guilty to or been convicted of a criminal violation including criminal convictions resulting from a deferred sentence or a plea of nolo contendere? Yes No
 - ❖ Have you ever been released or discharged from employment or resigned to avoid such release or discharge? Yes No
- If you answered yes to any of the above questions, please explain circumstances including dates (applicant may attach a more complete response to the application discharged from employment or resigned to avoid such release or discharge?)

Teaching and Professional Experiences

Student Teaching

Name of School & District	Address/Phone Number	Assignment	Date: From To

Regular Contract Teaching

Name of School & Dist.	Address/Phone Number	Position(s) Held	From To	Other Duties

Extracurricular contracts you have held

School/Address	Position	Duties	Years

Are you currently under contract? Yes No If yes, with whom? _____ Date available _____

What is your present or last salary? _____ Position/Title _____

State the reason for leaving your present or last position _____

Other Recent Employment

Employer	Address/Phone Number	Position Held	Date: From To

Personal References

Please complete the following with two or three references that are familiar with your personality, character, and work habits. **Do not include personal friends, relatives, or those references in your placement records.**

Name	Official Position/Title	Complete Address	Telephone Number

Military Service Information

Have you ever served in the U.S. Armed Forces? Yes <input type="checkbox"/> No <input type="checkbox"/> Branch _____ From _____ To _____ Type of Discharge _____

Accommodations

Are you aware of any physical or psychological handicaps that would interfere with your assignment or should allow you special consideration? Yes No

If yes, please attach a separate statement, including any reasonable accommodations that the district would be required to make. (Note: The district is in compliance with Federal and State Laws and rules for employment. Applicant may request reasonable accommodation in the hiring process by contacting the superintendent.)

Extracurricular Activities which you could direct

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Educational and Professional Background

Secondary Schools Attended	Location (City/State)	Dates Attended: From	To	Graduation Date

Colleges and/or Universities Attended	Location (City/State)	Dates Attended From	To	Graduation Date	Diploma/Degree and/or Semester Hrs.	Major Field of Concentration

Major area of preparation/endorsement(s) (1) _____
 (2) _____

Minor area of reparation/endorsement(s) (1) _____
 (2) _____

Quarter Credits completed:

Beyond B.A. Degree _____

Beyond M.A. Degree _____

ADDITIONAL BIOGRAPHICAL INFORMATION

(Written in your own handwriting)

1. Please cite such things as your accomplishments, special interests, special preparation or training, new teaching techniques or innovations you have used, your known strengths and weaknesses, and any other information that you feel might be beneficial to us in our evaluation of you as a candidate.

2. Why do you seek to be employed by the Hamilton Schools?

APPLICANTS PLEASE NOTE:

It is the responsibility of the candidate to arrange for the transmittal of recent and official placement credentials, copies of transcripts, letters of reference and verification of experience to the Office of the Superintendent, Hamilton Public Schools.

I certify that all the information given on this application is true and complete. I understand and agree to comply with the teacher certification requirements of the State of Montana including the signing of a Loyalty of Oath as may be required by the provisions of Montana Statutes, and the requirements of the Hamilton School District No. 3 of Ravalli County, Montana, including any health examinations the Hamilton School District may deem necessary. I hereby waive all rights to review the confidential information that a listed reference or past administrator might provide. I understand that obtaining employment through false or incomplete statements may be grounds for dismissal.

Signature

Date

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for a position without regard to race, color, sex, national origin, age, marital status, religious preference, or presence of any physical or mental disability, except insofar

as such factors are valid occupational qualifications

Wpdoc/jobs/certified district application/082203