



**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
District Board Room  
Tuesday – January 8, 2013**

**Special Board Meeting AGENDA – 6:30 P.M.**

1. Call to order:
2. Public comment on any public matter not on the agenda
3. Trustee Candidate Interviews:
  - 3.1. Brett Calder – 6:45 p.m.
  - 3.2. Lavon Heath – 7:15 p.m.
4. Discussion and Possible Action on Trustee Appointment:
5. Adjournment

**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
Tuesday – January 8, 2013**

1. **Call to order** – Chairman Mr. David Bedey called the Special Meeting of the Board of Trustees to order at 6:30 p.m. in the District Office Conference Room. Trustees present included: Mrs. Corrine Gantt, Mrs. Demaris Moore, Mrs. Nancy Roberts and Mr. Jim Shea. Administrators present included: Superintendent Mr. Tom Korst; Principal Mrs. Shawna Kientz and District Clerk Ms. Cathy Binando. Trustee Mrs. Bonnie Wickham was not present.
2. **Public Comment** – There was no public comment.
3. **Trustee Candidate Interviews:**
  - 3.1. Brett Calder
  - 3.2. Lavon Heath

The Board reviewed and discussed the questions to ask the candidates. The Board interviewed Mr. Calder and Mrs. Heath, asking both the same questions.

4. **Discussion and Possible Action on Trustee Appointment:**


The Board discussed the candidates and noted the difficulty in selecting only one, as both were strong candidates.

By a show of hands, the Board Members showed their preference for either candidate. Mrs. Heath received the majority of the votes. Therefore, the Board appointed Mrs. Heath to the open position. Mr. Calder will be asked to participate as a community member in the up-coming work of the Budget and Strategy Committee.

5. **Adjournment** – Mr. Bedey adjourned the meeting at 7:45 p.m.

Approved

  
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David F. Bedey, Chairman

  
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Cathy Binando, District Clerk



**HAMILTON SCHOOL DISTRICT #3  
Budget and Strategy Committee Meeting  
Monday – January 14, 2013  
District Board Room - 5:30 p.m.**

**REGULAR SCHOOL BOARD MEETING  
Monday – January 14, 2013  
District Board Room - 6:30 p.m.**

**Regular Board Meeting AGENDA:**

1. Call to order:
  - 1.1. Pledge of Allegiance
2. Introduce and Seat New Trustee:
  - 2.1. Oath to New Trustee - Lavon Heath
  - 2.2. Review of Committees - Appointments
3. Board Meeting Minutes: December 10<sup>th</sup> Regular and  
December 18<sup>th</sup>, 21<sup>st</sup>, 2012 & January 8<sup>th</sup>, 2013 Special Meetings
4. Public comment on any public matter not on the agenda:
5. Special Reports:
  - 5.1. Student Council Representative
  - 5.2. School Resource Officer
6. Building Reports:
  - 6.1. Building Principals:
  - 6.2. Superintendent's Report:
    - 6.2.1. Caucus Day on the Hill – February 20, 2013
    - 6.2.2. 2013-2014 Budget Overview and Projections
7. Board Action:
  - 7.1. Resignation:
    - 7.1.1. Michelle Tougeron – Special Education Paraprofessional / Washington Elementary
  - 7.2. Recommendation to Hire or Offer a Contract for the 2012-2013 School Year:
    - 7.2.1. Heather Ellington-Montes – Part-time 1<sup>st</sup> Grade Teacher / Washington Elementary
    - 7.2.2. Kristine Dandy – Special Education Paraprofessional / Washington Elementary
  - 7.3. Recommendation to Approve Additions to the Substitute List
  - 7.4. Maternity Leave Request – Samantha Blough / Middle School Secretary
  - 7.5. Request to Hire a Director of Education -  
Administrative Team Reorganization Plan Discussion
8. Board Committee Reports, Recommendations and Possible Action:
  - 8.1. Curriculum Committee
  - 8.2. Budget and Strategy Committee
  - 8.3. Human Resources Committee
  - 8.4. Student Affairs Committee
  - 8.5. Operations Committee
    - 8.5.1. Facility Report
    - 8.5.2. Discussion/Decision on Payment to Wyoming Wood Floors for Screening/Recoat of HHS Gym Floor
    - 8.5.3. Financial Reports and Bills
9. Community Out-Reach and Communications:
10. Adjournment:

***Interested persons are encouraged to attend Board Meetings and to comment on agenda items. If you wish to add an agenda item, please submit a letter to the District Office at least one week prior to the next Board Meeting. The next Regular Meeting of the Board of Trustees will be held on February 11, 2013, at 6:30 p.m. in the District Conference Room. The Operations Committee will meet on February 6, 2013, starting at 5:30 p.m.***

**Call to order:** Board Chairman Mr. David Bedey called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on January 14, 2013, in the District Office Board Room. Trustees present included: Mrs. Corrine Gantt, Mrs. Lavon Heath, Mrs. Demaris Moore, Mrs. Nancy Roberts and Mrs. Bonnie Wickham. Administrators present included: Superintendent Mr. Tom Korst; Principals Mr. Kevin Conwell, Mrs. Kathleen Dent, Mrs. Shawna Kientz, Mr. Dan Kimzey and Mr. Eric Larson; Assistant Principals Mr. Toby Stack and Ms. Joel Stuber; Head of Maintenance Ms. Judy Hake and District Clerk Ms. Cathy Binando. Trustee Mr. Jim Shea was not present.

1.1. Pledge of Allegiance – Mr. Bedey led the group with the Pledge.

2. **Introduce and Seat New Trustee:**

2.1. Oath to New Trustee – Lavon Heath

2.2. Review of Committees – Appointments

Mrs. Heath was issued the oath of office and seated with the Board. Mr. Bedey provided an updated committee listing.

3. **Board Meeting Minutes:** – The Board reviewed the minutes from the Regular Meeting on December 10, 2012, and the Special Meetings held on December 18, 21, 2012, and January 8, 2013.

*Mrs. Moore moved to approve the minutes of the Regular December Board Meeting. Mrs. Gantt seconded and the motion carried 6-0.*

*Mrs. Wickham moved to approve the minutes from the Special Board Meeting held on December 18, 2012. Mrs. Moore seconded and the motion carried 6-0.*

*Mrs. Roberts moved to approve the minutes from the Special Board Meeting held on December 21, 2012. Mrs. Moore seconded and the motion carried 6-0.*

*Mrs. Moore moved to approve the minutes from the Special Board Meeting held on January 8, 2013. Mrs. Gantt seconded and the motion carried 6-0.*

4. **Public Comment:** None.

5. **Special Reports:**

5.1. Student Council Representative: No representative was present.

5.2. School Resource Officer: Officer Randy Eppinger introduced himself to the Board and audience.

5.3. Pine Cove Consulting: Justin Hill and Rick Vancleeve were at the meeting to introduce themselves. Their company has been working for the District on technology issues. Their goal is to provide the best technology that is affordable and sustainable.

6. **Building Reports:**

6.1. Building Principals:

Hamilton High School – Mr. Conwell provided a handout that included the current enrollment of 516 students and a listing of the reasons students are withdrawing. Other activities at the high school included: “Guys & Dolls” taping for PBS and a PASFA meeting in the PAC in partnership with Corvallis.

Hamilton Middle School – Mr. Kimzey provided a handout for the packet. In addition, Mr. Kimzey spoke about anti-bullying training will be taking place.

Daly Elementary School – Mr. Larson reported that there are 358 students enrolled. Other activities at Daly include: NAPE testing for 4<sup>th</sup> graders; anti-bullying training; CRT testing will take place in March and the Geography Bee will be held on the 17<sup>th</sup>.

Grantsdale Elementary School – Mrs. Dent provided a report for the packet. In addition, Mrs. Dent reported on a donation from the Rapp Family Foundation and the angel trees.

Washington Elementary School – Mrs. Kientz provided a handout of the activities at Washington. Mrs. Kientz noted that the new classrooms are going well. Washington also received a donation from the Rapp Family Foundation.

## 6.2. Superintendent's Report:

### 6.2.1. Caucus Day on the Hill

MTSBA is planning a "Caucus Day on the Hill" on February 20<sup>th</sup>. Mrs. Gantt noted her interest in attending.

### 6.2.2. 2013-2014 Budget Overview and Projections

Mr. Korst provided a slide presentation of a preliminary 2013-2014 budget. A projected shortfall is expected at this time. Part of this shortfall is due to a decrease in enrollment. It was noted that with the current enrollment and present funding system, a \$96,065.00 decrease in the general fund budget could be expected. Mr. Korst also listed other items that total an immediate budget shortfall as of 01/14/2013 of \$371,065.00. Mr. Korst noted that this is where we are as of today, but this number will evolve over time and as more is known about next year's funding. Mr. Korst also discussed items that would help the budget that included retirements, attrition, levies and state support. Mr. Korst also noted the importance of looking at the budget as a K-12 district and the importance of working together to balance the budget against the mission and vision of the district. The importance of strategic planning was noted to minimize the impact on students. Mr. Korst has been working with the building principals to identify possible cuts and transfers. Insurance issues, charging tuition and consolidation were discussed. Mr. Bedey noted that a series of public meetings would be held to discuss this issue. Mr. Bedey also stated that a detailed analysis is still taking place but there is a need to make sure that what is cut is of a lower value than what is retained.

## 7. Board Action:

### 7.1. Resignation:

7.1.1. Michelle Tougeron–Special Education Paraprofessional / Washington  
It was noted that there was not a letter of resignation for this employee as she did not provide one.

### 7.2. Recommendation to Hire or Offer a Contract for the 2012-2013 School Year:

7.2.1. Heather Ellington-Montes – Part-time 1<sup>st</sup> Grade Teacher / Washington

7.2.2. Kristine Dandy – Special Education Paraprofessional / Washington

### 7.3. Recommendation to Approve Additions to the Substitute List:

7.4. Maternity Leave Request – Samanthah Blough / Middle School:

**Consent Agenda: Mrs. Moore moved to approve items 7.1. through 7.4. Mrs. Wickham seconded and the motion carried 6-0.**

**7.5. Request to Hire a Director of Education – Administrative Team**

**Reorganization Plan Discussion:**

Mr. Korst discussed plans to reorganize the administrative team and to add a Director of Education. With these changes, Mr. Korst estimated a \$16,305 savings. Duties of this position would include: co-ordinate with the BVSEC; Curriculum Director; recruiting, retraining and developing staff; mediation of disputes as appropriate and they would act as the superintendent's designee when he was not available. The qualifications for this position would be a superintendent's endorsement or the ability to receive one in a reasonable amount of time. Mr. Bedey noted that this would improve the principals' leadership in the schools by not diverting them to other duties. The proposed changes were discussed and input was taken from the audience. The item of greatest concern was placing a lead teacher at Grantsdale. Mrs. Dent thanked staff members for their supportive comments. She also stated that she had been advocating for years that the Curriculum Director position should be a central office position. It was noted that adding an administrative position when dealing with budget cuts would be very hard to explain to the public. Several non-tenured teachers in attendance spoke on behalf of the newer staff and the positive additions that they are to the district.

***Mrs. Gantt moved to post-pone consideration of the administrative team until the next meeting. Mrs. Wickham seconded and the motion carried 6-0.***

**8. Board Committee Reports, Recommendations and Possible Action:**

**8.1. Curriculum Committee:** Mr. Bedey reported that the Committee met with English/Language Arts teachers on January 8, 2013.

**8.2. Budget and Strategy Committee:** Mr. Bedey reported that the committee met earlier in the evening and discussed the projected budget shortfall and potential items that would improve the budget situation. A series of public meetings will be set up to review the financial situation.

**8.3. Human Resources Committee:** Mrs. Moore reported that the committee had not met.

**8.4. Student Affairs Committee:** The committee has not met.

**8.5. Operations Committee:** Mrs. Roberts reported on the January 9, 2013 meeting:

**8.5.1. Facility Report:**

The committee viewed a webinar on camera security. The defective carpet has been replaced at Grantsdale, Daly and the high school. School safety was discussed and it was noted that all entrances to the schools needed to be remodeled to allow the offices to see who is entering into the building. Door security was also discussed and the need to be able to lock down all doors was noted. The need for a comprehensive district wide plan was discussed. Plans to improve the crosswalk at the Middle School will proceed. Plans for improvement of the bus drop off and parking area at Grantsdale were reviewed.

8.5.2. Discussion/Decision on Payment to Wyoming Wood Floors of Screening/Recoat of HHS Gym Floor:

Mrs. Roberts stated that the committee reviewed a power point presentation showing multiple pictures of areas on the gym floor where the finish has pull marks, dribbles, bubbles and a spot where dirt/string were covered over by the finish. Ms. Hake noted that the manufacturer's recommendations were not followed in several instances. Due to issues with this company and the quality of the finish in August, an additional agreement was signed stipulating that additional payment would not be made until the gym floor has been completed to the satisfaction of the Hamilton School District. The repair of the logo was completed as agreed to. Due to the thin layer of finish, use of the gym will be limited to only HHS functions. This may bring a loss of rentals. It is estimated that it will be two to three years before the floor will have the surface that it should have had and additional applications of finish may be necessary this year. The committee recommended no further payment to Wyoming Wood Floor was necessary due to the poor workmanship provided and failure to meet the written agreement.

***Mrs. Roberts moved to not pay Wyoming Wood Floors the additional \$5,440.00 for work on the high school gym floor. Mrs. Gantt seconded. Mr. Bedey questioned if a letter could be sent requesting a refund from money already paid to them. Mr. Korst noted that the company may want to come to the next Board Meeting. The Board then voted in favor of the motion by a vote of 6-0.***

8.5.3. Financial Report and Bills:

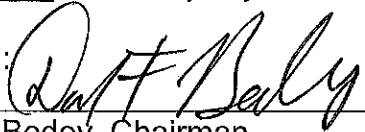
The Committee reviewed the claim details for December (warrants #61785 – 61894 (109 warrants - total \$384,208.29). The committee reviewed the cash reports and reconciliation for the month of November. The OPI food service claim for November and donations from the Marcus Daly Hospital and the Rapp Family Foundation were also discussed.

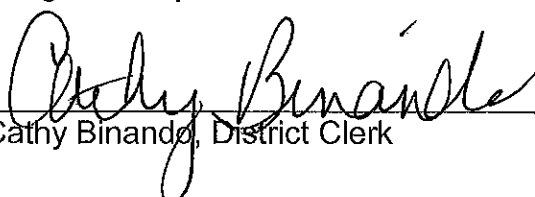
***Mrs. Moore moved to approve the financial reports and bills. Mrs. Gantt seconded and the motion carried 6-0.***

**9. Community Out-Reach and Communications:**

Mr. Bedey noted that the next effort of the Board would be to enhance community awareness of the budget issues and noted the need to build community trust for when the District is asking for their hard earned money to support local levies.

**10. Adjourn:** Mr. Bedey adjourned the meeting at 9:18 p.m.

Approved:   
David F. Bedey, Chairman

  
Cathy Binando, District Clerk



**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
District Board Room  
Wednesday – January 23, 2013**

**Special Board Meeting AGENDA – 5:00 P.M.**

1. Call to order:
2. Public comment on any public matter not on the agenda
3. Student Re-Admittance Hearing
4. Adjournment



**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
Wednesday – January 23, 2013**

1. **Call to order** – Board Chairman Mr. David Bedey called the Special Meeting of the Board of Trustees to order at 4:58 p.m. in the District Office Conference Room. Trustees present included: Mrs. Corrine Gantt, Mrs. Lavon Heath, Mrs. Nancy Roberts, Mr. Jim Shea and Mrs. Bonnie Wickham. Administrators present included: Superintendent Mr. Tom Korst; Principal Mr. Kevin Conwell and Vice-Principal Ms. Joel Stuber; and District Clerk Ms. Cathy Binando.
2. **Public Comment** – None.

**3. Student Discipline / Re-admittance Hearing**

Mr. Bedey determined that the demands of individual privacy clearly exceeded the merits of public disclosure and according to Section 2-3-203 (3) M.C.A., closed the meeting at 4:59 p.m. The student and his parent did not waive their right to privacy, and the meeting remained closed.

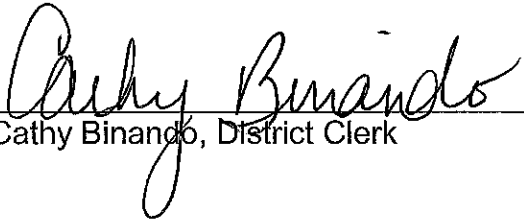
At 5:04 p.m., the Board reconvened into Regular Session.

***Mrs. Gantt moved to accept the recommendation and allow Hamilton High School Student #116445 to return to the District. Mr. Shea seconded and the motion carried 7-0.***

**Adjournment** – Mr. Bedey adjourned the meeting at 5:08 p.m.

Approved:

  
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David F. Bedey, Chairman

  
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Cathy Binando, District Clerk



**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
District Board Room  
Thursday – January 31, 2013**

**Special Board Meeting AGENDA – 5:00 P.M.**

1. Call to order:
2. Public comment on any public matter not on the agenda
3. Student Discipline Hearing
4. Adjournment

**HAMILTON SCHOOL DISTRICT #3  
SPECIAL SCHOOL BOARD MEETING  
Thursday – January 31, 2013**

1. **Call to order** – Vice-Chair Mrs. Demaris Moore called the Special Meeting of the Board of Trustees to order at 5:00 p.m. in the District Office Conference Room. Trustees present included: Mrs. Corrine Gantt, Mrs. Lavon Heath and Mrs. Bonnie Wickham. Administrators present included: Superintendent Mr. Tom Korst; Principal Mr. Kevin Conwell and Vice-Principal Ms. Joel Stuber. Board Chairman Mr. David Bedey and Trustees Mr. Nancy Roberts and Mr. Jim Shea were not present.
2. **Public Comment** – None.
3. **Student Discipline / Re-admittance Hearing**

Mrs. Moore determined that the demands of individual privacy clearly exceeded the merits of public disclosure and according to Section 2-3-203 (3) M.C.A., closed the meeting at 5:00 p.m. The student and his parent did not waive his right to privacy, and the meeting remained closed.


At 5:05 p.m., the Board reconvened into Regular Session.

***Mrs. Gantt moved to accept the recommendation and allow Hamilton High School Student #116466 to return to the District. Mrs. Wickham seconded and the motion carried 4-0.***

**Adjournment** – Mrs. Moore adjourned the meeting at 5:06 p.m.

Approved:

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David F. Bedey, Chairman

  
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Cathy Binando, District Clerk